



# Rockingham Planning Commission

156 Water Street, Exeter NH 03833  
PH: 603-778-0885 • FX: 603-778-9183  
[email@rpc-nh.org](mailto:email@rpc-nh.org) • [www.rpc-nh.org](http://www.rpc-nh.org)

## EXHIBIT A SCOPE OF SERVICES 604(B) Water Quality Planning

### Rockingham Planning Commission 2005 and 2006

**Summary:** As in the past, 604B water quality funding will be used to provide planning and technical assistance as well as administrative support to the Exeter River Local Advisory Committee, which carries out water quality related work in the watershed.

The Rockingham Planning Commission will perform the following tasks:

1. Provide planning and technical assistance to ERLAC, including:
  - (a) review of land development proposals and preparation of comment letters on behalf of ERLAC to NH Wetlands Bureau, land developers and other relevant parties;
  - (b) attend meetings to discuss development proposals, and other projects impacting the river;
  - (c) organize and attend meetings with NHDOT and local road agents to discuss placement of river identification signs.
2. Develop and implement public outreach and education programs, including:
  - (a) organizing four workshops for the general public about river resources and their protection, copying and providing workshop handouts, drafting related newspaper articles, and compiling lists of workshop attendees;
  - (b) preparing, publishing and distributing a “State of the River” report celebrating ERLAC’s tenth year anniversary and highlighting accomplishments over the past decade;
  - (c) organize and hold two annual Exeter River Alewife Festivals
3. Provide administrative support to ERLAC, including preparing and mailing agendas and meeting minutes for 22 monthly ERLAC meetings.
4. Preparing and submitting interim reports regarding the Tasks 1 - 3 on June 30, 2005, December 31, 2005, and June 30, 2006.
5. Prepare and submit final report of accomplishments regarding Tasks 1 – 3 on December 31, 2006.

All materials produced for public distribution shall be reviewed and approved by NH DES prior to distribution and shall include a citation that funding was provided by DES along with the DES logo.

**Total Contract Amount for FY 05 and FY 06: \$15,418 (\$7709/year)**

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