

Exhibit A

Scope of Services

The Rockingham Planning Commission (RPC) will perform the following tasks as described in the detailed proposal titled *Technical Assistance Grant*, which was submitted by RPC and dated February 9, 2004, and incorporated by reference. Specific tasks include:

1. Assist the Exeter Master Plan Committee in updating three master plan chapters (specific chapters to be determined), organize and facilitate two community-wide visioning sessions for the three chapters, and assist the Planning Board with the adoption of the completed chapters.
2. Provide circuit rider assistance to the Greenland Planning Board: attend monthly Board meetings, review all development applications and prepare technical memos to advise the Board, prepare amendments to the Zoning Ordinance, assist the Board in implementing land use and natural resource related Master Plan recommendations, and attend the RPC's Projects of Regional Impact Committee meetings.
3. Prepare one new chapter for the Town of Hampton's Master Plan and prepare the necessary GIS maps to accompany this Master Plan chapter. The specific chapter to be updated will be determined by the Planning Board.
4. Provide circuit rider assistance to the Hampton Falls Planning Board: attend monthly Board meetings, review all development applications and prepare technical memos to advise the Board, prepare amendments to the Zoning Ordinance, update the town's Water Resource Management and Protection Plan, update the town's tax maps with annual assessors information, and attend the RPC's Projects of Regional Impact Committee meetings.
5. Provide circuit rider assistance to the North Hampton Planning Board by attending monthly Board meetings, review all development applications and prepare technical memos to advise the Board, prepare amendments to the Zoning Ordinance, assist the Board in implementing land use and natural resource related Master Plan recommendations, and attend the Projects of Regional Impact Committee meetings.
6. Assist the Planning Board of the Rye Beach District in developing a work plan to implement the recommendations of the recently updated Rye Beach District Master Plan, and organize public forums to inform the public about the new Master Plan.
7. Prepare and submit quarterly progress reports to the New Hampshire Coastal Program (NHCP) on December 31, March 31, June 30 and September 30 each year during the grant period.
8. Prepare and submit a Final Report to NHCP at the close of the project (3 printed copies and an electronic version). The Final Report shall be double-sided and bound, either in a three-ring notebook or spiral-bound, and an electronic copy shall be provided. An appropriate funding credit shall appear on all final work products, reports, maps, brochures, and other materials intended for public distribution. Logos of sponsoring agencies (DES, NHCP & NOAA) shall also appear on publications and reports.

**Proposed amendments to the RPC's FY05 NH Coastal Zone Program Work Scope
September 1, 2004**

The RPC proposes a project involving participation by RPC staff in on-going attendance and monitoring of water related regional projects with the NH Coastal Zone. Staff attendance at meetings regarding the on-going investigation of the feasibility of a region sewer outfall for communities around Great Bay and participation in the regional groundwater study have already resulted in a substantial commitment of RPC resources. In order to participate fully in review of documents and outreach with our member communities a grant in the amount of \$5,400 will be applied for in the form of an amendment to the current grant.

The Rockingham Planning Commission proposes a project to provide assistance to the Seabrook Beach Precinct in updating their precinct zoning ordinance. The Cost of this project is \$3,000.

The Rockingham Planning Commission proposes a project to provide assistance to the Town of Rye for the preparation of two master Plan Chapters. The cost of this project is \$8,000 -10,000.