

**Rockingham Planning Commission**  
**REPP 2007-2008 – Proposed Scope of Services**  
**\$24,444/yr; \$48,888 total**

All products, including documents, maps, and other publications shall be provided to the Department of Environmental Services in paper and electronic format (Microsoft Word or PDF) suitable for posting on the department's web site, and shall contain a statement indicating that funding was provided by the New Hampshire Department of Environmental Services through the Regional Environmental Planning Program. The regional planning commission shall complete the following scope of services:

**Task 1. Quarterly Meetings (Budget: \$800/yr).**

The director of the RPC, or his/her designee, shall attend quarterly meetings with department staff to discuss REPP policies and progress and to develop next year's work scope.

**Task 2. Implementing Land Use Ordinances and Regulations to Promote Sustainable Development (Budget: \$16,300/yr)**

The RPC shall work with municipalities toward adoption of innovative land use regulations, models for which were developed by the RPCs and DES under the 2006-2007 REPP agreement. While the RPC cannot guarantee that a municipality will adopt such ordinances, work performed under this task shall be limited to outreach to municipalities to market planning services, and direct technical assistance to planning boards requesting work on specific ordinances that they intend to adopt or amend.

At least 2 staff persons from each RPC shall participate in two full-day training sessions on selected chapters from the innovative land use guidance. The training sessions are intended to provide RPC staff with greater understanding of the subject matter as well as presentation materials to use in working with municipalities. The subjects to be covered in the training sessions will be selected by DES, in coordination with the RPCs, with an effort to focus on those topics of the greatest immediate interest to communities. Appropriate DES or RPC staff or outside experts shall be identified to provide the training on selected chapter. In most cases, the RPC lead for the chapter will provide the training on that subject matter.

**Task 3. Sprawl Indicators (Budget: \$2,000/yr).**

Continue to participate in the activities of the RPC/DES Sprawl Indicators Workgroup. Anticipated activities for the 2008/2009 period include: coordination of a workshop on the sprawl indicator results for each region, review and comment on final report on initial sprawl indicator measures, attend up to 2 workgroup meetings per year, and finalize new data set on Future Community Center Areas (initial data generation conducted under previous contract).

**Task 4. Source Water Protection Training (Budget: \$344/yr).**

Participate in the annual Source Water Protection Training session for planners sponsored by DES. Topics for the training will include: basic groundwater information, regulations, water quality, emerging issues, and favorable gravel well analysis.

**Task 5. Discretionary Environmental Planning Assistance (Budget: \$5,000/yr).**

Provide the following services in accordance with demonstrated need within the Region:

a. Land Protection. Continue to work with communities in the region to assess which important resources are most likely to become available for permanent protection through a land acquisition/cultural resources protection program due to the willingness of the landowner to participate in a protection project. This work may take one or more of the following forms:

- 1) Develop a local or regional land protection master plan identifying priority resources and methods for permanent protection, and including an analysis of the institutional capability to manage such a protection program through the regional planning agency or other organizations.
- 2) Assist communities or other public or private entities in the preparation of project applications under the Land and Community Heritage Investment Program or similar program. This may include holding or participating in one or more regional application workshops in addition to working with individual applicants.

b. Smart Growth Provide technical assistance to communities requesting implementation of smart growth techniques to address water quality or other environmental concerns, including Low Impact Development, in their land use regulations and development review procedures. Such assistance shall be coordinated with the DES Smart Growth Planner.

c. Other Discretionary Services Any proposed work other than a.. or b. above shall be submitted to DES for prior approval to determine consistency with environmental planning priorities.