



**Salem
Plaistow
Windham
MPO**

ATTACHMENT #2
 ROCKINGHAM PLANNING COMMISSION
 156 WATER STREET
 EXETER, NH 03833
 PHONE: (603) 778-0885
 FAX: (603) 778-9183
email@rpc-nh.org OR spwmpo@rpc-nh.org
www.rpc-nh.org

ATKINSON • DANVILLE • HAMPSTEAD • KINGSTON • NEWTON • PLAISTOW • SALEM • SANDOWN • WINDHAM

MEMORANDUM

DATE: September 19, 2001
TO: SPW TAC members
FROM: David Walker
RE: Meeting Schedule and locations(some)

At the last two meetings of the Technical Advisory Committee on June 8th and August 3rd, 2001 methods to generate better attendance at the meetings have been discussed. One of those methods was to disseminate an annual schedule for TAC meetings. The schedule that has been developed is listed below, and begins with the September 28th meeting in Atkinson. All meetings will occur on the last Friday of alternating months. Meeting locations beyond the first two will be determined at the meeting prior.

The meeting schedule may have to be adjusted or supplemented with additional meetings to adhere to specific deadlines. For instance, the 2003-2005 Transportation Improvement Program, which is scheduled to be returned to the MPO for adoption around June 15th, 2001 will need to be adopted by the MPO by July 30th, 2001. With the existing schedule this would not provide us with enough time between the necessary TAC and Policy meetings of the MPO make any revisions and adopt the document.

Meeting Schedule

DATE	TIME	LOCATION
September 28 th , 2001	9:30 AM	Atkinson Town Hall
November 30 th , 2001	9:30 AM	Salem Town Offices
January 25 th , 2002	9:30 AM	TO BE DETERMINED
March 29 th , 2002	9:30 AM	TO BE DETERMINED
May 31 st , 2002	9:30 AM	TO BE DETERMINED
July 26 th , 2002	9:30 AM	TO BE DETERMINED
September 27 th , 2002	9:30 AM	TO BE DETERMINED