

For NHDOT use only: Application #: _____ LOI Received on: _____ MMW Attendee: _____ MMW Date: _____ Application Received on: _____
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**NEW HAMPSHIRE DEPARTMENT OF TRANSPORTATION
TRANSPORTATION ALTERNATIVES PROGRAM (TAP)**

Round 2 - 2016 APPLICATION FOR FUNDING

1. Sponsor Information *(Sponsor is the municipality or school district / SAU that is applying. Contact is the person who will be in responsible charge of the project).*

Sponsor Name:

Mailing Address:

Telephone:

Email:

Contact Name:

Title:

Mailing Address:

Telephone:

Email:

Governing Regional Planning Commission:

2. Project Information

Map: *(A map is required as part of the application. Map must be scanned as a pdf file. Map should include street names, State route numbers, project details, identification of resources, north arrow, and a scale)*

MAP SUBMITTED

Eligible TAP Activities: *Check the eligible TAP activity(s) that your project is proposing.*

Construction, planning, and design of on-road and off-road trail facilities for pedestrians, bicyclists, and other non-motorized forms of transportation, including sidewalks, bicycle infrastructure, pedestrian and bicycle signals, traffic-calming techniques, lighting and other safety-related infrastructure, and transportation projects to achieve compliance with the Americans with Disabilities Act of 1990 (42 USC 12101 et seq).

Construction, planning, and design of infrastructure-related projects and systems that will provide safe routes for non-drivers, including children, older adults, and individuals with disabilities to access daily needs.

Conversion and use of abandoned railroad corridors for trails for pedestrians, bicyclists, or other non-motorized transportation users.

The Safe Routes to School Program eligible projects and activities listed at section 1404(f) of the SAFETEA-LU: Infrastructure-related projects only.

Description of work being proposed:

(Clearly describe purpose and need for project as well as project goals and objectives)

Resources within project limits:

(List all cultural, archeological, and natural resources, as well as any known hazardous materials in project limits)

Project Details

Road Name(s) *(List all roads in project limits)*

State Route Number: *(List all State route numbers or N/A if on a municipal road)*

Railroad: *(List name of railroad corridor if rail trail or rail with trail project)*

Other: *(If off-road path, describe beginning and ending termination locations)*

Length of Project: *(If more than one location, provide total length of proposed improvement)*

Width of proposed improvement: *(If width isn't consistent, provide an average width for majority of improvements)*

Surface Type: *(List Paved, Concrete, Gravel, Stone Dust, etc. for all proposed improvements)*

Ownership: *(List the entity that owns the land in the limits of your proposed improvements)*

3. Project Cost Estimate

Identify the estimated project costs under each of the phases below.

Note: to avoid divide by zero error on the calculated fields \$0.01 has been inserted into the first box

A) Design/Engineering: \$
(Costs for engineering study, preliminary design, environmental review, identifying and establishing right-of-way, easements preparation, final design, and bid phase services)

B) Right-Of-Way: \$
(Cost of easement acquisition and/or land acquisition)

C) Construction: \$
(Cost of constructing project, materials, and labor)

D) Construction Engineering: \$
(Cost of engineering oversight for the project. Oversight needs to be almost fulltime.)

Project Total: \$
(Min. \$400,000 Max \$1,000,000)

Identify the amount of federal funding you are applying for.

If you are overmatching your project to get your total up to \$400,000 or over \$1,000,000 you add the additional funds to your required match and put that in the Match\$ box below. Your % federal funds will be adjusted based on your amount of overmatch. If you are adding funds that will be in addition to the amount of federal funds and match for your project those are considered non-participating funds. In this case you put the additional funds in the non-participating box. This is usually done if you want to do additional work that may not be eligible under the TAP program but you want the work done under the overall contract.

Federal \$ **Calculated Field** %
(\$800,000 Max. \$320,000 Min. for federal amount requested) (80% Max. for TAP reimbursement)

Match \$ **Calculated Field** %
(Enter amount of local match and additional funds if applicable)

Non-Participating \$

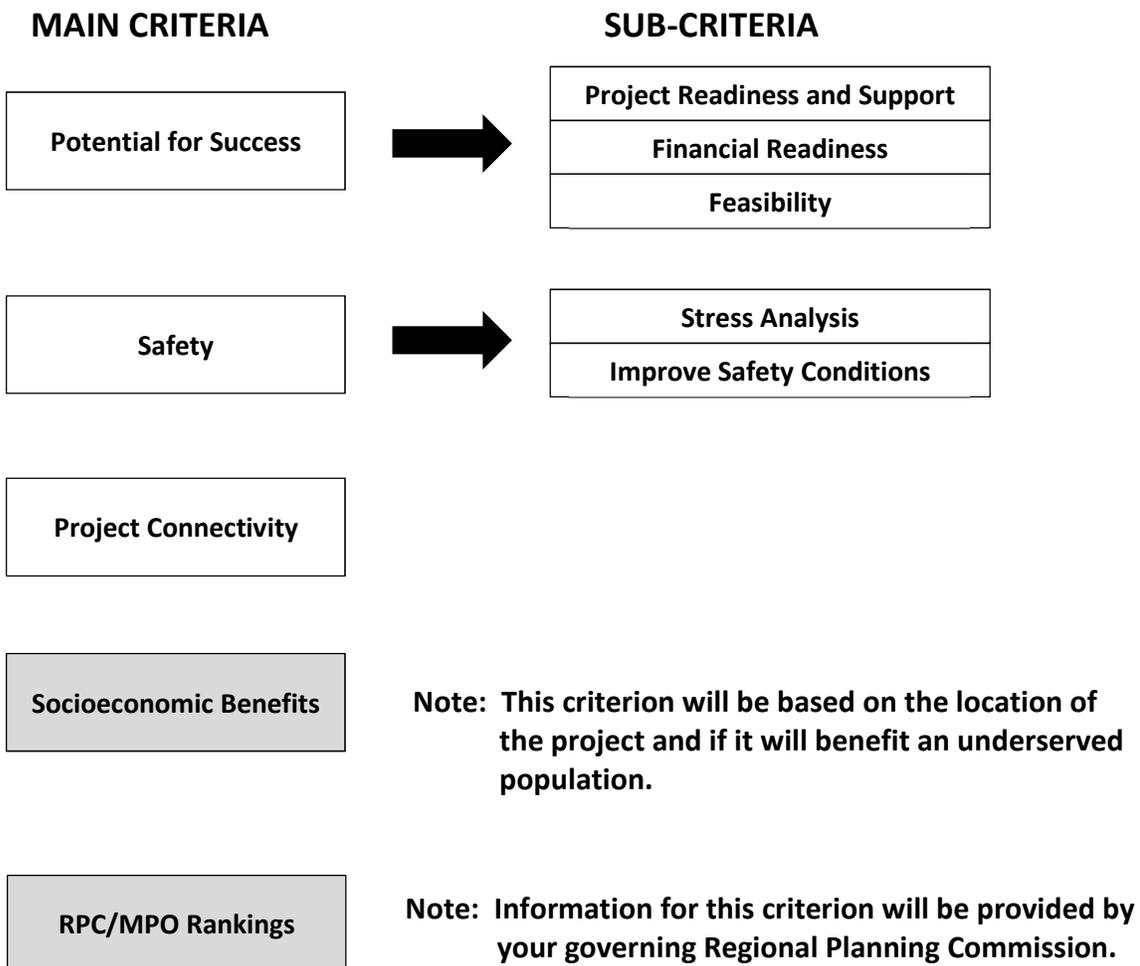
Funding Total \$
(Min. \$400,000 Max.\$1,000,000)

Reason for non-participating funds

4. Evaluation Criteria (*Applications will be scored on criteria developed by the Department's Transportation Alternatives Program Advisory Committee (TAPAC). The TAPAC developed these criteria to select the best applications for funding.*)

There are five main criteria and five sub-criteria that will be used to evaluate projects and are listed below:

- The Socioeconomic Benefits criteria Section D will be based on areas where improved mobility and access can be provided to underserved populations. This information will be collected by the Department for scoring based on your project location.
- RPC/MPO Ranking criteria Section E will be done by the governing regional planning commission using the information provided in the application. Application will be submitted to the Department and the Department will forward copies to the Regional Planning Commissions



A) Potential for Success: Sponsor will need to demonstrate the factors that will indicate a project's likeliness to succeed.

MANDATORY REQUIREMENT: All applications must include a letter of support from the Sponsor's governing body committing to actively engaging and leading the project. Application will not be accepted without this letter.

Letter of support attached:

- **Project Readiness and Support:** *Is the project part of a local and/or regional plan and effort, and has it been endorsed by local and regional bodies and advocacy groups? That is, did you build your case about the importance of this project to many constituents like conservation commission, planning board, other local group? Is it part of a regional plan or have RPC/TAC support? Is it part of a master plan or other planning document? (Number of constituents and/or planning documents will be used for scoring)*

- **Financial Readiness:** *(TAP is a reimbursement program. Sponsor will have to gross appropriate funds for entire project. Department reimburses a maximum of 80% of each reimbursement request.) Explain how the project will be funded and the timeline for funding. Is there a written commitment to bring this project forward for approval of funds at town meeting, through capital reserve funds, through inclusion in the capital improvement plan, etc. or are there funds already raised/appropriated and dedicated to this project?*

- **Feasibility:** *Address historic, cultural, environmental, maintenance, possible areas of contamination, and other related issues that may impact the project's ability to succeed. Applicant should discuss issue and how it will be addressed. Discuss impacts to project timeline and possible financial impacts.*

B) Safety: Projects will need to demonstrate the extent to which the project will improve safety conditions and/or reduce the perception of user stress as a result of the project being implemented. This criterion will be rated on the difference between the stress level of the existing condition versus the anticipated stress level of the proposed project.

- **Stress Analysis:**

- *Describe the existing stress level of your project area as it exists today without the proposed project and based on the scale below, assign it a letter. You must justify why you chose the letter.*
- *Describe the anticipated stress level for the project area after the proposed project is completed and based on the scale below, assign it a letter. You must justify why you chose the letter.*

A - Facility is reasonably safe for all children.

B - Facility can accommodate users with basic skills and knowledge of traffic.

C - Facility requires an intermediate level of skill and knowledge of traffic to use.

D - Facility requires an advanced level of skill and knowledge of traffic to use.

E - Facility is generally not suitable for pedestrians or bicyclists.

- **Improve Safety Conditions:** *Improvement over existing safety conditions - are there very specific actions that are being taken to improve safety. What specific safety improvements will be made? If there is information, (road safety audit, corridor study, etc.) to support it, please provide it in pdf format with your application. Only specific actions and improvements will be used for scoring - anecdotal information will not be used.*

C) Project Connectivity: Project will need to demonstrate how it enables movement from origins to destinations, how it fits in with the larger transportation network and identify any other modes it will serve.

- *Does the project fill a vital gap in an existing transportation network or phased plan? Does it provide a standalone new facility that did not exist previously? Is it part of a larger phased plan? List the different modes and destinations it link together? Please describe in detail all connections, and if part of a phased plan what will the proposed improvement accomplish? Is it the first phase, middle phase or final phase of the plan.*

D) Socioeconomic Benefits: Is the project located in an area where improved mobility and access can be provided to underserved populations?

- *The Department will determine if your project falls in an area that will benefit an underserved population based on free and reduced school lunch programs.*

NO ACTION NEEDED FROM APPLICANT FOR SECTION D

E) RPC/MPO Rankings: This section will be completed by the local Regional Planning Commission for your project.

- *The Department will send applications to the local Regional Planning Commissions to score and develop a regional ranking. This information will then be incorporated into the final score of projects.*

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NO ACTION NEEDED FROM APPLICANT FOR SECTION E

5) IF YOU ARE PUTTING IN MORE THAN ONE APPLICATION FOR YOUR MUNICIPALITY - SCHOOL DISTRICT/SAU PLEASE PRIORITIZE THEM IN THE ORDER OF IMPORTANCE.

- *The TAP program has approximately \$5.5 million available for potential projects. If the municipality – school district/SAU is putting in multiple applications please prioritize them in order of importance from 1 to X with 1 being the most important project.*

Priority number: _____

6) Application Submission Information: The application is an adobe .pdf form and it must be saved and submitted in electronic format on either a CD or a USB thumb drive. Any supporting documents like the Map, Letter of support and other supporting documentation need to be submitted with the application in pdf format and saved to the CD or USB thumb drive.

APPLICATIONS ARE DUE FRIDAY SEPTEMBER 2, 2016 BY 4:00PM!

Failure to meet this deadline will result in your project being removed from the scoring process.

Submission Guidelines

Format: Application form must be saved electronically as a pdf and then transmitted to the Department. All supporting maps, letters and other documents must be saved as a pdf and transmitted to the Department with the application form.

Applications and supporting documents must be either:

- burned to a CD or DVD
- saved to a USB thumb drive.

Submission: CD, DVD, or thumb drive must be received on or before 4:00pm September 2, 2016. Delivery can be either:

- *Hand-delivered to:* Thomas Jameson, TAP Program Manager
NHDOT Headquarters
Bureau of Planning & Community Assistance
7 Hazen Drive, Concord NH
- *Mailed to:* **Thomas Jameson, P.E.**
TAP Program Manager
NHDOT, Bureau of Planning & Community Assistance
7 Hazen Drive, P.O. Box 483
Concord, NH 03302-0483

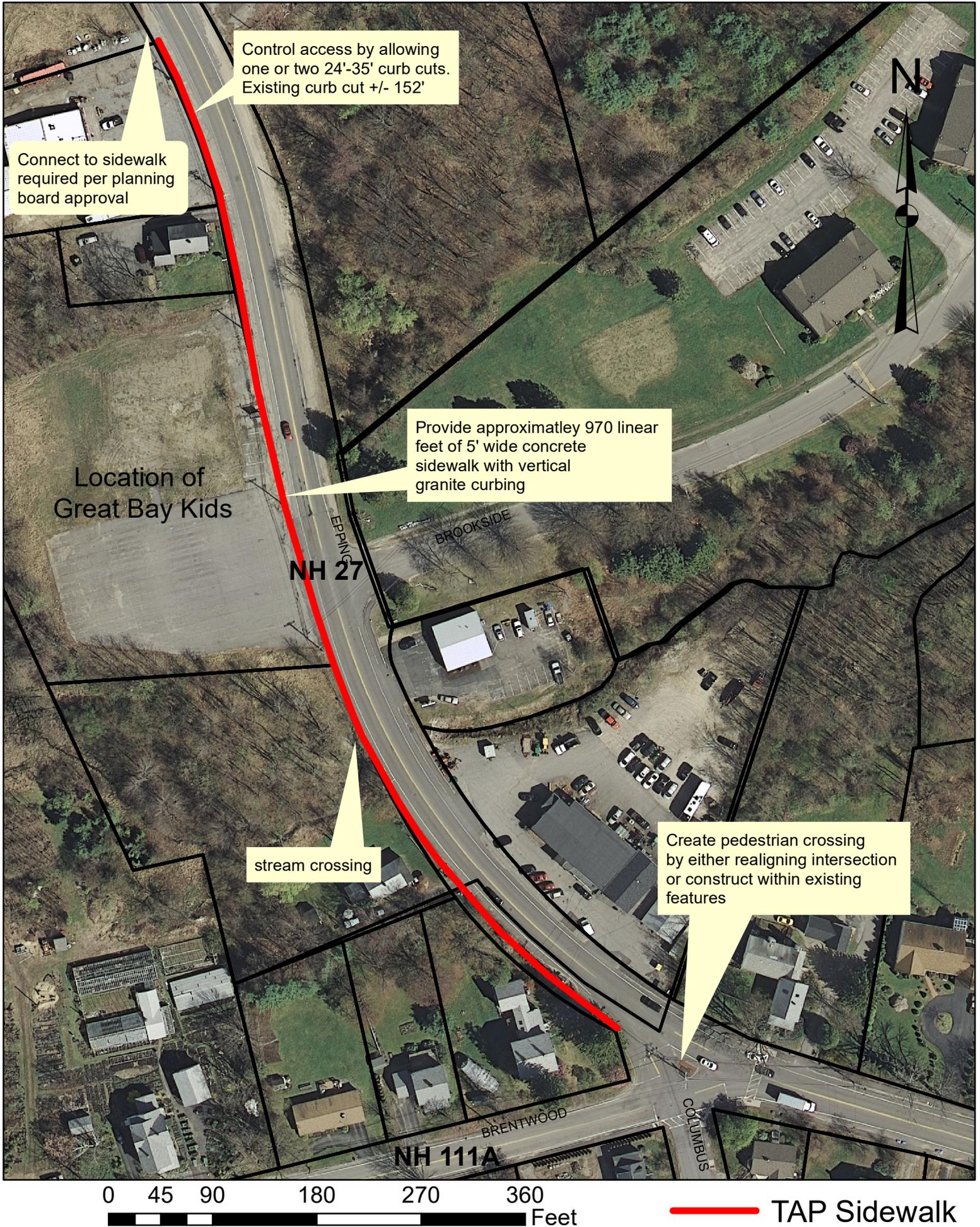
Warning: If you mail the Application it must be received by the Department on or before 4:00pm on September 2, 2016

Direct any questions to: Tom Jameson, email: tjameson@dot.state.nh.us , phone: 271-3462

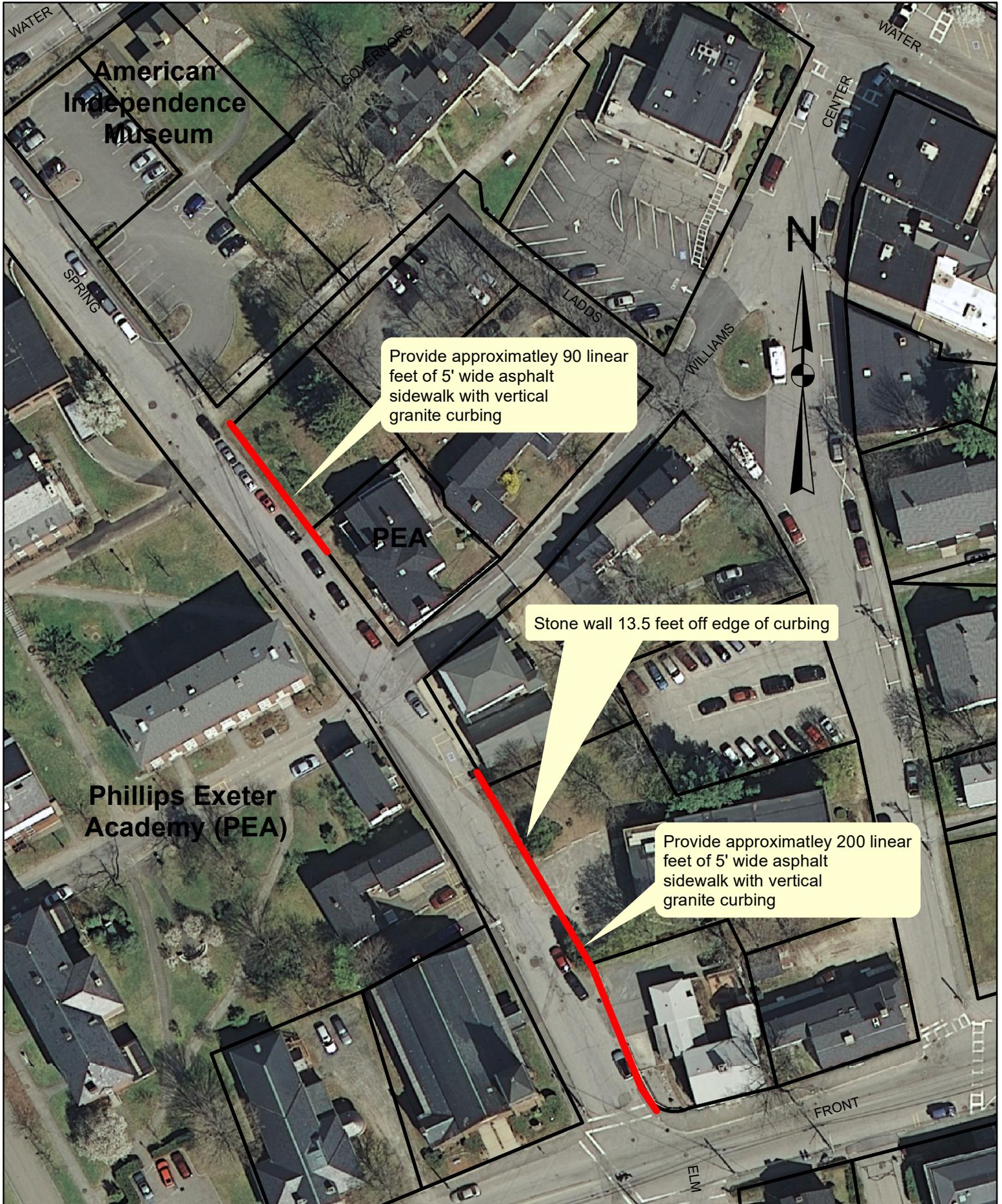
TAP Sidewalk Overall Project Map



TAP Sidewalk project



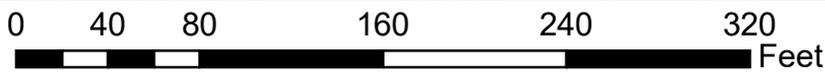
TAP Sidewalk Project (Spring St area)



0 30 60 120 180 240 Feet

 TAP Sidewalk

TAP Sidewalk Project (Winter St area)



 TAP Sidewalk



TOWN OF EXETER, NEW HAMPSHIRE

10 FRONT STREET • EXETER, NH • 03833-3792 • (603) 778-0591 • FAX 772-4709

www.exeternh.gov

August 30, 2016

Mr. Thomas Jameson
TAP Project Manager
NHDOT, Bureau of Planning & Community Assistance
7 Hazen Drive
PO Box 483
Concord, NH 03302-0483

Dear Mr. Jameson:

Please allow this letter to serve as our support for the Transportation Alternatives Program application to construct sidewalks along Epping Road, Winter Street, and Spring Street. The Planning Board discussed this project at several recent meetings and fully supports the application. The project has been included in the 2017-2022 Capital Improvement Program and will address a goal in the Master Plan that seeks to fill gaps in our existing sidewalk network.

Sincerely,

Kelly Bergeron
Chairwoman, Exeter Planning Board



24 FRONT STREET SUITE 101, EXETER, NH 03833

August 30, 2016

Mr. Thomas Jameson, P.E. TAP Manager
NHDOT Bureau of Planning and Community Assistance
John O. Morton Building
7 Hazen Drive, PO Box 483
Concord, NH 03302-0483

Dear Mr Jameson:

I am writing on behalf of the Exeter Area Chamber of Commerce and its 400 business members to support the Town of Exeter's Transportation Alternatives Program application.

As we continue to develop and grow our town, linking residents with businesses and services via safe pedestrian walkways is important to to overall success of our projects.

In addition to the linking the Tax Increment Financing District and our Epping Road Economic Revitalization Zone providing safe pedestrian walkways to Lincoln Street connects people with to the Downeaster Amtrak train station on Lincoln Street.

We appreciate your consideration for this application and want you to know that the business community fully supports this effort.

Kind Regards,

Todd Deluca
President
Exeter Area Chamber of Commerce



24 FRONT STREET SUITE 101, EXETER, NH 03833

August 30, 2016

Mr. Thomas Jameson, P.E. TAP Manager
NHDOT Bureau of Planning and Community Assistance
John O. Morton Building
7 Hazen Drive, PO Box 483
Concord, NH 03302-0483

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We appreciate your consideration for this application and want you to know that the business community fully supports this effort.

Kind Regards,

Todd Deluca
President
Exeter Area Chamber of Commerce



TOWN OF EXETER, NEW HAMPSHIRE

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www.exeternh.gov

August 29, 2016

Mr. Thomas Jameson, P.E. TAP Manager
NHDOT Bureau of Planning and Community Assistance
John O. Morton Building
7 Hazen Drive, PO Box 483
Concord, NH 03302-0483

Dear Mr. Jameson:

Please accept this letter as support for the Town of Exeter's Transportation Alternatives Program (TAP) application.

Exeter's Economic Development Department and Economic Development Commission fully endorse the Town's TAP application as the initiatives contained within are central to our mission and are, in fact, timely with specific economic development efforts we are currently promoting.

The sidewalk connector proposed on Epping Road links the downtown and Lincoln Street corridor with new business, a year-old daycare center, existing multi-family housing and a new housing project whose construction is underway. Further, the proposed connector would link the downtown to a new 587-acre Tax Increment Financing (TIF) District and our Epping Road Economic Revitalization Zone (ERZ).

The other proposed sidewalk improvements at Winter and Spring Streets are opportune as well. Exeter is in the process of drafting its first Economic Development Strategic Plan (EDSP) and during the public input session, we found consistent community support for transforming our economic development corridors – including Winter and Spring Streets – into a more pedestrian friendly and safe experience. Doing so will enhance and increase commerce. We, and countless local volunteers, are committed to this initiative so much that we are hosting a “Complete Streets” (<http://www.smartgrowthamerica.org/complete-streets>) demonstration on October 22 in the hopes of adopting a policy to implement same.

We believe this is an excellent use TAP resources and thank you for your consideration.

Sincerely,

Darren Winham
Economic Development Director

Lizabeth MacDonald
Chair, Exeter Economic Development Commission



Administrative Office
81 New Hampshire Avenue
Portsmouth, NH 03801
P: 603.772.9830
F: 603.772.4917

Exeter Center/School Age Office
64 Epping Rd
Exeter, NH 03833
P: 603.772.4132
F: 603.772.5962

Newmarket Center
3 Simons Lane
Newmarket, NH 03857
P: 603.659.2324
F: 603.659.6882

Pease Center
81 New Hampshire Avenue
Portsmouth, NH 03801
P: 603.766.5437
F: 603.766.5439

To: Town of Exeter Planning
From: Great Bay Kids
Re: Side Walk on Epping Road
September 1, 2016

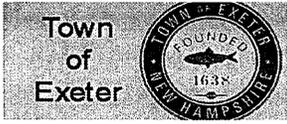
To Whom It May Concern,

I am writing on behalf of Great Bay Kids Company, located on 64 Epping rd. We have heard that there is possibility of a side walk being added to Epping Road. As the Executive Director of this nonprofit educational organization, I cannot be more elated to hear of this possibility. Since we have opened our new building parents have been asking for the Town to put in a side walk so they can safely walk their young children to our school and other areas of Epping road safely. In addition to our parents support our teachers and children would benefit immensely from this addition. It would give our teachers the ability to take our kids for much needed walks.

We serve approximately 130 children daily and employ roughly 35 teachers and admin at this site. On behalf of our staff, families and our organization, we fully support and ask that a sidewalk be added to Epping Road.

Sincerely,

Katelyn Dennis
Executive Director
Great Bay Kids Company
1-603-772-9830



David Sharples <dsharples@exeternh.gov>

Support for Transportation Alternatives Grant

Wakeman, Roger F. <rwakeman@exeter.edu>
To: Dave Sharples <dsharples@exeternh.gov>

Thu, Sep 1, 2016 at 12:13 PM

Dear Mr. Sharples:

This letter is intended to convey our strong support for your request to the NHDOT Bureau of Planning and Community Assistance in regards to the Transportation Alternatives Program, as identified in your July 1, 2016 letter of intent to the bureau.

In particular, we most strongly are in favor of the proposed sidewalk improvements on Spring Street. The area represented is one of high traffic for our students and employees, and would represent a significant safety and aesthetic improvement on the east side of the street.

Please let me know if we can be of any further assistance in the application process.

Sincerely,

Roger F. Wakeman, P.E.

Chief of Planning and Facilities

Phillips Exeter Academy