

Rockingham Planning Commission Minutes

May 9, 2018
Seabrook Public Library, Seabrook NH

Commissioners Present: P. Wilson, Chairman (North Hampton); M. Rabideau (Seabrook); L. Plumer, D. Clement, K. Woolhouse (Exeter); J. VanBokkelen (So.Hampton); P. Britz (Portsmouth); J. Doggett (Newton); J. Foley (Epping); R. Babcock, R. Barham (Fremont); P. Coffin, G. Coppelman (Kingston); A. Brubaker, R. McDermott (H.Falls); T. Moore, J. Kiszka (Plaistow); B. Kravitz, A. Carnaby (Hampton); M. McAndrew (New Castle); P. Merrill (Kensington)

Guests: Lisa Wilson (North Hampton); Sunny Kravitz (Hampton); Tim Bethke (TomTom)

Staff: T. Roache (Executive Director); C. Matthews (GIS/Transportation Analyst); R. Pruyne (GIS Manager); A. Pettengill (Business Manager)

1. **Call to Order:** Chairman Wilson called the meeting to order at 7 p.m. and thanked the Town of Seabrook for hosting. Rabideau gave a brief overview of new development in town and transportation projects.

2. Minutes of March 14, 2018

*Doggett moved to approve the Minutes of March 14, 2018 as presented; Coppelman seconded. **SO VOTED.** 9 abstentions*

3. Presentation: The RPC GIS Program – Past, Present & Future, Rob Pruyne & Christian Matthews

Pruyne and Matthews gave a presentation on the ever evolving field of GIS and Pruyne noted that after his 21 years and 7 programming languages the various ways in which data is collected and manipulated has changed alot. He reviewed the newest methodologies and their benefits. They gave a live display online and showed the flexibility of software for manipulating data. They also discussed projects that have been completed and some that are ongoing, such as a Road Surface Management Systems and MS4 mapping and stream crossing data collection/assessments. Other uses of the GIS data were reviewed, such as using the data to make a quantative rating of Long Range Transportation Plan projects using various data such as crash data, costs, safety risks, and congestion issues. Some long term goals of the RPC GIS staff is to host more data, supply “on-demand” mapping in real time, and create story maps and crowd source maps. A question and answer period followed.

4. Nominating Committee Report – FY 2019 Slate of Officers

Kravitz noted that the Nominating Committee met twice and developed a proposed Slate of Officers for FY 19 (Attachment 2), which will be voted on at the Annual Meeting in June. *Coppelman moved to accept the Slate of Officers as proposed and to recommend for approval by the full Commission at the Annual Meeting; Plumer seconded. SO VOTED.*

5. Draft FY 19 Budget Recommendation

Roache distributed Attachment 3 and noted that this budget looks much the same as last year's budget; dues are a large revenue source, but UPWP funds are the primary funding source. He also noted there are the normal environmental and climate related projects like Coastal Zone Program Technical Assistance and a few more that staff will be applying for such as working with UNH to quantify the impact of wave energy w/ sea level rise and how that affects properties and tax impacts. Pre-disaster Mitigation funding continues, as does the Office of Strategic Initiatives Targeted Block Grant funds. He noted that local planning contracts like Circuit Riders remain, however Brentwood and Kingston will contract directly with Glenn Greenwood for their service. He stated the importance of maintaining good communications with both those towns. He reviewed the expense portion of the budget and noted that salaries remains the highest cost to the agency and he hopes to hire a low to mid-level planner within the new fiscal year. There is a 2 – 2.5% cost of living increase for staff built into the budget as well. He noted other line items such as health benefits and equipment. *McDermott moved to approve the FY 19 Budget as presented; Coffin seconded. SO VOTED. Coppelman abstained.*

6. **Annual Meeting Update & Reminder:** Save the Date reminders went out today for the Annual meeting: June 13th at the Sheraton in Portsmouth; Speaker is Access Navigators.
7. **Public Comment:** Tim Bethkey introduced himself and stated he works for TomTom-Iphone and he would like to share data he's collected such as trails data, etc. Roache also commented that the Hampton Beach Committee meets on May 10th and NH Dept of Transportation will be presenting the Ocean Boulevard Three Phase Improvement Plan.

Meeting adjourned at 8:20 p.m.

Respectfully submitted,
Annette Pettengill, Recording Secretary