

COMMISSIONER HANDBOOK

2016-2017

Rockingham Planning Commission
156 Water Street
Exeter, New Hampshire 03833
(603) 778-0885
email@rpc-nh.org
www.rpc-nh.org



156 Water Street,
Exeter, New Hampshire 03833
(p) 603 778-0885; (f) 603 778-9183
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MEMO TO: Commissioners

FROM: Phil Wilson, Chair

SUBJECT: Commissioner Handbook

DATE: July 1, 2016

Enclosed is our most recent update of the Commissioner Handbook. Please note that this publication is our way of keeping Commissioners informed and helping local officials understand what the Commission is all about.

The handbook covers a wide variety of topics, from the role of a commissioner, to dues, to commission publications. Specifically, the handbook covers the following topics:

- What the Commission is, what it does,
- Your job as a Commissioner,
- Officers and Commission Representatives by Town,
- Regional Planning Commission Enabling Legislation,
- Overview of Commission Services,
- Municipal Membership Status,
- Staffing,
- Commission Bylaws,
- Personnel Policies, and
- Regional Maps.

Periodically, the Commission sponsors orientation sessions for new Commissioners. I recommend you to attend if you can. In the meantime, if you have special questions about the Commission's operations, about how it can serve your community or how you fit in, please feel free to call me at 964-2124 or you can give our Executive Director, Cliff Sinnott, a call anytime at 778-0885.



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ROCKINGHAM PLANNING COMMISSION

MISSION STATEMENT

The Rockingham Planning Commission is a voluntary local public organization created and sustained by its member communities and their appointed representatives. Its purpose is to foster sound planning, wise use and careful stewardship of the region's natural and man-made resources. This is accomplished, first, by providing professional planning assistance and advice to member communities concerning local and regional planning and second, by actively promoting and facilitating cooperation and coordination among the communities. To fulfill the first aspect of this mission, the Commission will endeavor to maintain professional expertise and support in the following areas: municipal and regional land use planning, natural resources and conservation, regional transportation planning, coastal resources management, economic development and geographic information systems development. To fulfill the second aspect of the mission the Commission will rely upon the efforts of the appointment commissioners to facilitate intercommunity cooperation and communication.

Adopted January 18, 1996

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SECTION I

GENERAL INFORMATION

GENERAL INFORMATION

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WHAT THE COMMISSION IS, WHAT IT DOES

The Rockingham Planning Commission is a voluntary local public organization established under state law (RSA 36:45-58) which is funded by, sustained by, and tied directly to local governments. It is run by representatives appointed by its member municipalities. These representatives set Commission policy, make monetary decisions, and decide what work the Commission will get involved in. Commission membership is voted on at town and city council meetings in the individual municipalities served and maintained through the payment of an annual dues assessment.

The planning region covered by the Commission -- one of nine such regions in the State -- includes 26 of Rockingham County's 37 towns. The population of the region was 191,975 in 2010, compared with Rockingham County's population of 295,223.

A primary function of the Commission and its staff members is serving the needs of constituent local governments by providing technical planning assistance -- doing such things as preparing land use and natural resource inventory maps, preparing water resource plans, providing circuit rider planner services, helping towns develop master plans and capital improvement programs, informing towns about federal and state dollars that are available, and assisting them in applying for grants.

Equally important, the Commission is involved in regional planning programs in such fields as coastal resources management, transportation, housing, water quality management, water supply, conservation land and open space protection, and public education. The Commission is the designated Metropolitan Planning Organization (MPO) for transportation planning in our region. Another Commission responsibility is reviewing and commenting on projects receiving federal money in the region.

The Commission's territory (mandated by a Governor's Executive Order) and its activities are sanctioned by New Hampshire enabling legislation that dates back to 1935.

The official purpose of the Commission is to guide, coordinate and promote the wise and orderly use of land and resources in the region in order to preserve and promote the health, safety and general welfare of the citizens in the region. The primary mechanism for accomplishing this is the preparation and adoption of a regional master plan.

The Commission's bylaws state that the Commission "shall undertake research and information-gathering activities; prepare, adopt, and maintain a comprehensive plan for the region; assist municipalities and counties in implementing regional plans and programs; coordinate functional plans and programs related to the development of the region; serve as the central agent for plans and programs in dealing with the state and federal governments; encourage inter-governmental planning and coordination, linking local, state and federal governments for effective action; and carry out a public information program to promote widespread public understanding, discussion and participation in regional issues and the solution of regional problems."

While the Commission, as a local public agency, does not itself have the power to implement its plans -- its primary function is to recommend and inform -- our planning efforts are reflected in local government decision-making throughout the region.

YOUR JOB AS A COMMISSIONER

Just what is your role as a regional planning commissioner?

It is twofold: 1) to govern the Commission through decision-making and policy setting, with the staff carrying out your decisions; and 2) to communicate regularly between the Commission and the town or city you represent so that the town is aware of Commission activities and the Commission is aware of local issues and concerns.

What kinds of decisions do Commissioners make?

- ... You decide on the nature and scope of the Commission's regional and local work programs.
- ... You decide on the Commission's annual operating budget -- the monies to be spent to support the work activities outlined in the work program.
- ... You decide what the Commission's policies will be in specific areas like natural resources, land use, local technical assistance, water resources, housing, transportation, recreation, and open space. The policies in turn govern the work effort.
- ... You decide whether the Commission participates in proposed new projects.
- ... You represent the interests of the community that appointed you at Commission meetings. You carry back to your community news of Commission activities, and relay your community's concerns and desires to the Commission.
- ... You review staff-produced plans and reports, and ask for revisions or additional staff work.
- ... You set policy for and determine Commission administrative and personnel procedures.

When do you participate in the decision-making?

Commission meetings are usually held on the second Wednesday of each month at the Commission's office and at locations that rotate to different communities in the region. (There are no meetings in August and December). In addition, an Executive Committee meets monthly and is empowered to make decisions about the operation of the Commission within the prescribed limits outlined in the by-laws. Some Commission meetings (about four per year) are also designated as MPO Policy meetings at which non-member towns and certain state and federal agencies involved with transportation are included in the decision making.

COMMISSION MEETING CHECKLIST FOR HOSTING COMMUNITIES

- _____ Arrange meeting location, appropriate for a minimum of 40 people; availability should be arranged to encompass at least 6:30 to 9:30 pm. This should be done at least two weeks prior to the meeting date.
- _____ Notify RPC staff when meeting space has been reserved and let staff know if Certificate of Insurance is required.
- _____ Arrange for room set-up ahead of time and be at location ½ hour before start of meeting with the key for entrance into the building; check with RPC staff about any special requirements for set-up (room arrangement, AV, food, etc.).
- _____ Work with the Planning Board/Town Planner/Circuit Rider, Conservation Commission, Board of Selectmen or others as appropriate to arrange for the "Planning Update" portion of the meeting (to be a maximum of ½ hour).
- _____ If you or your town will be providing refreshments, coordinate this with RPC Business Manager.
- _____ Do what you can to publicize the meeting (local newspaper press release; memo to local boards & town officials; community bulletin board; local cable access announcement; etc.).
- _____ Post the meeting notice/agenda at two public places in town at least 24 hours before the meeting.
- _____ If there are direction signs needed at the meeting location, post them as part of the meeting room set-up.

NH
Regional
Planning
Agencies

NCC

UVLSRPC LRPC

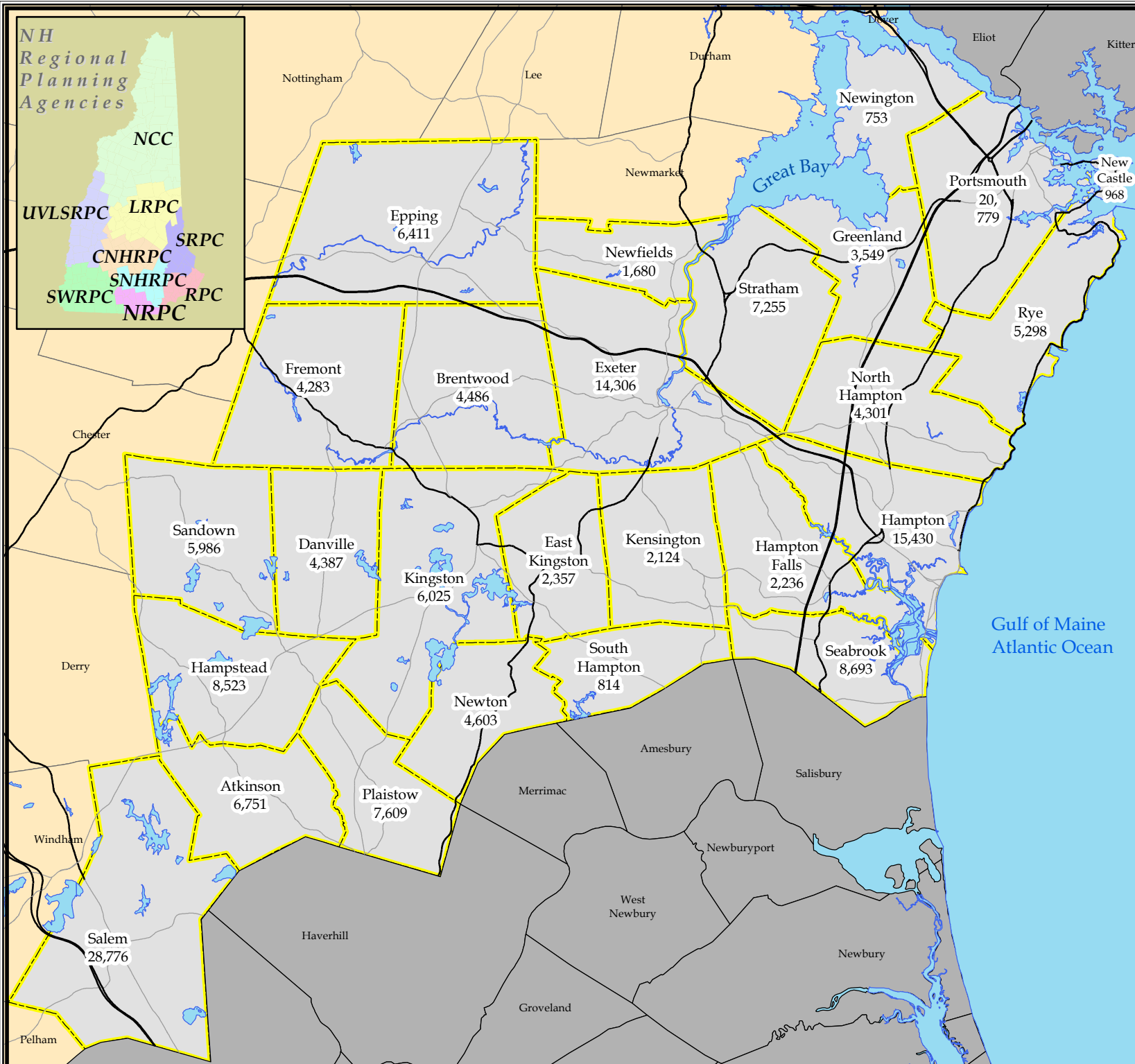
CNHRPC SRPC

SNHRPC
SWRPC RPC
NRPC

RPC Region

2010 Census Population














- Interstate Highways
- State Routes
- RPC Communities
- NH Communities (outside RPC)

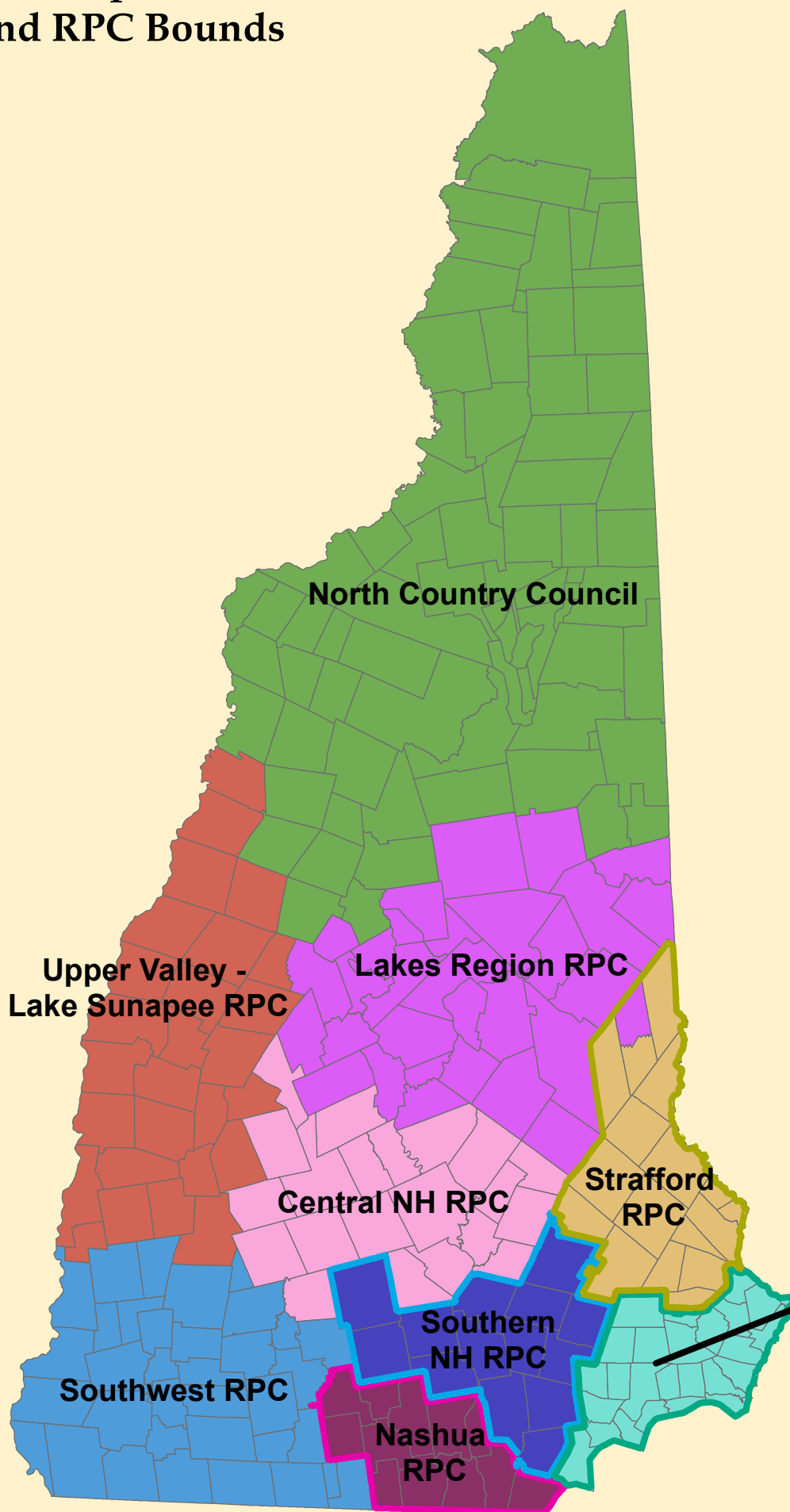


Base Features (transportation, political and hydrographic) were automated from the USGS Digital Line Graph data, 1:24,000, as archived in the GRANIT database at Complex Systems Research Center, Institute for the study of Earth, Oceans and Space, University of New Hampshire, Durham, NH; 1992-2012. The roads within the Rockingham Planning Region have been updated by Rockingham Planning Commission and by NH Department of Transportation through ongoing efforts. RPC makes no claim to its completeness or



New Hampshire MPO and RPC Bounds

-  Rockingham MPO
-  Strafford MPO
-  Manchester MPO
-  Nashua MPO
- RPA**
 -  North Country
 -  Lakes Region
 -  Upper Valley - Lake Sunapee
 -  Southwest
 -  Central NH
 -  Southern NH
 -  Nashua
 -  Rockingham Planning
 -  Strafford Planning



**LIST OF COMMISSIONERS
ROCKINGHAM PLANNING COMMISSION
FY 2017**

ATKINSON:	Michael Turell (E,C,e,p) 3 Woodlawn Avenue Atkinson, NH 03811 362-5683 Appointed: 07/10 Term Expires: 04/18 miket@myfairpoint.net	Robert Clark (e) 11 Brendan Road Atkinson, NH 03811 (h) 489-1048 (c) 383-6598 Appointed: 06/13 Term Expires: 04/19 anniebobclark@gmail.com
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BRENTWOOD:	VACANT Brentwood, NH 03833 Appointed: 04/10 Term Expires: 04/14	VACANT Brentwood, NH 03833 Appointed: Term Expires: 04/10
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DANVILLE: (non-member)

EAST KINGSTON:	Edward Warren (e) 31 Main Street East Kingston, NH 03827 C 944-0404 H 642-3141 Appointed: 06/08 Term Expires: 03/18 egwarren@comcast.net	VACANT East Kingston, NH 03827 Appointed: Term Expires:
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EPPING:	Joe Foley (e) 157 Main Street Epping, NH 03042 679-1224 Appointed: 07/15 Term Expires: 07/19	VACANT Epping, NH 03042 Appointed: Term Expires:
----------------	--	---

EXETER:	Gwen English (e,p) 44 Brentwood Road Exeter, NH 03833 772-1015 Appointed: 04/01 Term Exp: 04/20 gwenexeter@yahoo.com	Don Clement (e,p) 5 Thelma Drive Exeter, NH 03833 778-0238 (Selectmen Rep) dclement43@comcast.net	Langdon Plumer (l,e,p) 7 Gary Lane Exeter, NH 03833 778-0966 Appointed: 10/09 Term Expires: 04/20 langplumer@gmail.com
	Katherine Woolhouse (E,e,p) 34 Lincoln Street Exeter, NH 03833 778-6283 (h); 969-5274 (c) Alternate Appt.: 02/09 Term Expires: 04/20 woolhouse@gmail.com		

FREMONT: Don Marshall (**E,C,e**)
30 Ingalls Lane
Fremont, NH 03044
H: 679-3525
Appointed: 10/11
Term Expires: 03/19
don@marshallassociates.biz

VACANT

Fremont, NH 03044
H:
Appointed:
Term Expires:

GREENLAND: Stephen Gerrato (**e,p**)
512 Post Road
Greenland, NH 03840
205-4029 (cell)
Appointed: 03/10
Term Expires: 06/19
newenglandent@yahoo.com

VACANT

HAMPSTEAD: Susan Hastings (**e**)
4 Oddfellows Road
East Hampstead, NH 03826
329-6181
Appointed: 03/75
Term Expires: 04/18
susan.hastings@comcast.net

VACANT

Hampstead, NH 03841

Appointed:
Term Expires:

HAMPTON: Barbara Kravitz (**E,M,P,L,S,e,p**)
8 St. Cyr Drive
Hampton, NH 03842
926-9777
Appointed: 06/08
Term Expires: 04/19
bkravitz777@yahoo.com

Fran McMahon (**e**)
4 Ash Street
Hampton, NH 03842
926-2096
Appointed: 05/04
Term Expires: 04/19
bonfran@comcast.net

Mark Olson (**e**)
75 Mill Road
Hampton, NH 03842
929-9975
Appointed: 06/08
Term Expires: 04/19
mark_olson@landwrightllc.com

Ann Carnaby (**e**)
54 Tide Mill Road
Hampton, NH 03842
926-4917 (h) 926-8315 (w)
Alternate Apptd.: 02/14
Term Expires: 03/18
annthetatter@gmail.com

HAMPTON FALLS: Richard P McDermott (**E,e**)
26 Coach Lane
Hampton Falls, NH 03844

Appointed: 03/06
Term Expires: 04/18
richardmcdermott@myfairpoint.net

VACANT

Hampton Falls, NH 03844

Appointed:
Term Expires:

KENSINGTON:	Joan Whitney (E,I,C,e) 175 South Road Kensington, NH 03833 772-6321 (w) 772-0600x-2469 Appointed: 04/07 Term Expires: 04/17 joanwhitney@comcast.net	Peter Merrill (E,e) 275 N Haverhill Road Kensington, NH 03833 775-0832 Appointed: 07/12 Term expires 04/18 merrilpc@comcast.net
KINGSTON:	Glenn Coppelman (E,I,M,P,S,e) 108 Exeter Road Kingston, NH 03848 772-5355 Appointed: 04/85 Term Expires: 03/19 gcoppelman@gmail.com	Peter Coffin (e) 11 Newton Junction Road Kingston, NH 03848 642-7792 Appointed: 04/15 Term Expires: 04/19 petercoffin@yahoo.com
NEW CASTLE:	Michael McAndrew (e,p) PO Box 226 New Castle, NH 03854 436-0070 Appointed: 07/12 Term Expires: 07/20 steamboatlane@gmail.com	VACANT New Castle, NH 03854 Appointed: Term Expires:
NEWFIELDS:	William Meserve (e) PO Box 1050 Newfields, NH 03856 222-8325 Appointed: 06/05 Term Expires: 03/19 meservew@cdm.com	John Hayden (e) PO Box 3 Newfields, NH 03856 772-9366 Appointed: 03/12 Term Expires: 03/20 jmhayden@haydenequipment.com
NEWINGTON:	Christopher Cross (e) 327 Nimble Hill Road Newington, NH 03801 427-2806/ 427-2833 Appointed: 03/96 Term Expires: 06/20 crossxx@comcast.net	Denis Hebert 205 Nimble Hill Road Newington, NH 03801 Appointed: 06/16 Term Expires: 06/20
NEWTON:	Mary Allen (p) 39 Pond Street Newton, NH 03858 382-5665 Appointed: 05/13 Term Expires: 05/17	Jim Doggett (e,p) 39 Pond Street Newton, NH 03858 642-8923 Appointed: 05/13 Term Expires: 05/17 j.l.doggett@comcast.net

NORTH HAMPTON: Phil Wilson (**E,I,P,S,e**)
9 Runnymede Drive
North Hampton, NH 03862
964-2124
Appointed: 08/08
Term Expires: 02/19
phillipwilson@comcast.net

Dan Derby (**e**)
129 Mill Road
North Hampton, NH 03862
520-6734
Appointed: 04/16
Term Expires: 04/19
email@danderby.com

Josh Jeffrey (**e**)
130 Exeter Road
North Hampton, NH 03862
501-8408
jwjeffrey2010@gmail.com
Alt. Appointed: 04/16
Term Expires: 04/19

PLAISTOW: Timothy Moore (**E,M,L,e**)
33 Sweet Hill Road
Plaistow, NH 03865
382-5078
Appointed: 01/00
Term Expires: 06/17
tem001@comcast.net

Shem Kellogg (**e**)
48 Westville Road U4-2
Plaistow, NH 03865
413-230-1245
Alternate Appt: 04/13
Term Expires: 06/17
shemkellogg@gmail.com

PORTSMOUTH:

John Ricci (**p**)
19 Taft Road
Portsmouth, NH 03801
436-1832
Appointed: 10/06
Term Expires: 07/20

David Moore (**e**)
One Junkins Avenue
Portsmouth, NH 03801
(603) 610-7226
Appointed: 05/10
Term Expires: 07/20
dmoore@cityofportsmouth.com

Rebecca Perkins (**e**)
37 Langdon Street
Portsmouth NH 03801
793-1076
Appointed: 01/16
Term Expires: 01/20
rebeccaforportsmouth@gmail.com

Josh Denton (**e**)
116 Middle Road
Portsmouth NH 03801
553-1810
Appointed: 01/16
Term Expires: 01/20
joshuadenton@hotmail.com

One Junkins Avenue
Portsmouth NH 03801

Alternate Appt.: Rick Taintor (**E,I,M,e**)
One Junkins Avenue
Portsmouth NH 03801
610-7216
Alternate Appt.: 05/10
rtaintor@cityofportsmouth.com

RYE: Thomas McCormick (**e,p**)
999 Washington Road
Rye, NH 03870
(h) 944-7413
Appointed: 05/15
Term Expires: 05/19

Phil Winslow (**p**)
100 Harbor Road
Rye, NH 03870
(c) 667-6806
Appointed: 07/13
Term Expires: 07/17

SALEM: (non-member)

SANDOWN: Mark Traeger (**E,L,e**)
165 Fremont Street
Sandown, NH 03873
887-5589 (w)
Appointed: 03/09
Term Expires: 03/20
mtraeger@earthlink.net

Erik Dykeman (**e**)
12 Chestnut Hill Drive
Sandown, NH 03873
918-3900
Appointed: 03/16
Term Expires: 03/20
edykeman@sandown.us

SEABROOK: Francis Chase (**E,I,L,e**)
14 Lighthouse Way
Seabrook, NH 03874
944-0830
Appointed: 03/09
Term Expires: 03/17
chd5100@gmail.com

Don Hawkins (**e**)
78 Atlantic Avenue
Seabrook, NH 03874
474-7065
Appointed: 06/10
Term Expires: 06/19
dhawkins51@yahoo.com

Ivan Eaton (**e**)
74 Washington Street
Seabrook, NH 03874
793-7765
Alternate Appt.: 04/14
Term Expires: 03/17
iqdrywall@gmail.com

Jason Janvrin (**L,e**)
PO Box 462 / 49 Rocks Road
Seabrook, NH 03874
944-7449
Alternate Appt: 05/11
Term Expires: 03/17
ikebub@gmail.com

SOUTH HAMPTON: James VanBokkelen (**L,e**)
45 Hilldale Avenue
South Hampton, NH 03827
394-7832
Appointed: 11/12
Term Expires: 11/20
Jbvb.nan@gmail.com

, NH 03827
Appointed:
Term Expires:

STRATHAM: Lucy Cushman (**e**)
PO Box 427
Stratham, NH 03885
(h)772-4055
Appointed: 7/15
Term Expires: 07/19
lc24tyler@comcast.net

Leo Gagnon
53 Alderwood Drive
Stratham, NH 03885
(207) 451-7280
Appointed: 09/16
Term Expires: 09/20
leogagnonjr@gmail.com

Stratham, NH 03885
(h)
Alternate Appt:
Term Expires:

(E) – Executive Committee Member
(I) – Regional Impact Committee Member
(P) – Personnel Committee Member
(C) – Communication Committee Member
(e) – E-mail Address

(M) – Regional Master Plan Committee Member
(L) – Legislative Committee Member
(S) – Strategic Planning Committee Member
(p) – Mail Paper Packet

**RPC STANDING COMMITTEES
FISCAL YEAR 2017**

Executive Committee (13 members elected by Commission) (Quorum = 5 members)		Regional Impact Committee (5 members; 3 alternates)	Regional Master Plan Committee (membership not defined)
Members	At-Large Members:	Members & Alternates	Members
<u>Chairman:</u> Phil Wilson (North Hampton) <u>Vice Chairman:</u> Barbara Kravitz (Hampton) <u>Secretary:</u> Joan Whitney (Kensington) <u>Treasurer:</u> Mike Turell (Atkinson) <u>Past Chairman:</u> Glenn Coppelman (Kingston) <u>Staff:</u> Cliff Sinnott, Executive Dir. Annette Pettengill, Business Manager	Francis Chase (Seabrook) Don Marshall (Fremont) Richard McDermott (Hampton Falls) Peter Merrill (Kensington) Tim Moore (Plaistow) Rick Taintor* (Portsmouth) Mark Traeger (Sandown) Katherine Woolhouse (Exeter) *Delegate for John Ricci, Portsmouth Commissioner	<u>Chair:</u> Vacant Glenn Coppelman (Kingston) Francis Chase (Seabrook) Joan Whitney (Kensington) Phil Wilson (No. Hampton) Rick Taintor (Portsmouth) <u>Alternates</u> (up to 3): Lang Plumer (Exeter) <u>Staff:</u> Glenn Greenwood, Assistant Director	<u>Chair:</u> Tim Moore (Plaistow) Glenn Coppelman (Kingston) Barbara Kravitz (Hampton) Rick Taintor (Portsmouth) <u>Staff:</u> Cliff Sinnott, Executive Director

Nominating Committee (5 members appointed by Exec. Comm.* in March 2016)	Personnel Committee (Chair, Past Chair, Vice Chair)	Legislative Policy Committee (Ad Hoc)	Strategic Planning Committee
Members	Members	Members	Members
<u>Chair:</u> TBD Joan Whitney (Kensington) Glenn Coppelman, Kingston; Barbara Kravitz, Hampton; Don Marshall, Fremont; Phil Wilson, No. Hampton (ex officio) (*appointed at least 60 days prior to Annual Meeting) <u>Staff:</u> Cliff Sinnott, Executive Dir.	<u>Chair:</u> Phil Wilson (North Hampton) <u>Past Chair:</u> Glenn Coppelman (Kingston) <u>Vice Chair:</u> : Barbara Kravitz (Hampton) <u>Staff:</u> As required	<u>Chair:</u> Barbara Kravitz (Hampton) Francis Chase (Seabrook) Jason Janvrin (Seabrook) Tim Moore (Plaistow) Mark Traeger (Sandown) James VanBokkelen (South Hampton) <u>Staff:</u> Cliff Sinnott, Executive Director	Glenn Coppelman (Kingston) Barbara Kravitz (Hampton) Phil Wilson (No. Hampton) Communications Committee Members Mike Turell (Atkinson) Joan Whitney (Kensington) Don Marshall (Fremont)

Bylaws Review Committee			
Members			
Mike Turell (Atkinson) Barbara Kravitz (Hampton) Phil Wilson (No. Hampton)			

STAFF & COMMISSIONER APPOINTMENTS FY 2016-2017

Alliance for Community Transportation (ACT - COAST)	Scott Bogle, Senior Transportation Planner
Coastal Risks and Hazards Commission	Cliff Sinnott, Executive Director; Julie LaBranche, Senior Planner
Coastal Adaptation Planning Workgroup	Julie LaBranche, Senior Planner
Comprehensive Economic Development Strategy (CEDS) Steering Committee	Barbara Kravitz, Hampton Commissioner; Cliff Sinnott, Executive Director [CEDS staff]
Congestion Mitigation and Air Quality Program Advisory Committee	Cliff Sinnott, Executive Director
Cooperative Alliance for Regional Transit (CART)	Scott Bogle, Senior Transportation Planner
Cooperative Alliance for Seacoast Transportation (COAST)	Scott Bogle, Sr. Transportation Planner; Cliff Sinnott, Executive Director, Alternate
East Coast Greenway Study Committee	Scott Bogle, Senior Transportation Planner
Exeter Station Committee	Scott Bogle, Senior Transportation Planner
Hampton Beach Area Commission	Fran McMahon (Hampton); Cliff Sinnott, Executive Director, Alternate
I-93 Transportation Demand Management Task Force	Cliff Sinnott, Executive Director, Scott Bogle, Senior Transportation Planner (Alt.)
Piscataqua Region Estuaries Program, (PREP) Management Committee	Cliff Sinnott, Executive Director
Maine-New Hampshire Connections Study (Memorial & Sarah Mildred Long Bridges)	David Walker, Transportation Program Manager; Scott Bogle, Senior Transportation Planner (Alt.)
NH Association of Regional Planning Commissions	Phil Wilson, Chair (North Hampton); Tim Moore, (Plaistow); Cliff Sinnott, Executive Dir.
NH Bicycle/Pedestrian Advisory Board	Scott Bogle, Senior Transportation Planner
NHDOT Highway Safety Improvement Prog. Advisory Committee	David Walker, Transp. Program Manager
NH Rail Transit Authority	Tim Moore (Plaistow); Cliff Sinnott, Executive Director, Alternate
Route 1 Bypass Advisory Committee	Dave Walker, Transportation Program Manager
Seacoast Commuter Options (TMA)	Scott Bogle, Senior Transportation Planner

Southeast Watershed Alliance

Julie LaBranche, Senior Planner;
Cliff Sinnott, Executive Director (Alt.)

**State Housing and Community
Development Planning Committee**

Cliff Sinnott, Executive Director

**Transportation Assistance for Seacoast
Citizens (TASC)**

Scott Bogle, Senior Transportation Planner

**Workforce Housing Coalition of the
Greater Seacoast**

Cliff Sinnott, Executive Director

Workforce Housing Council

Barbara Kravitz (Hampton)

STAFF ROSTER AND PROJECT ASSIGNMENTS
FISCAL YEAR 2016
(Updated January 2016)

Cliff Sinnott, Executive Director

csinnott@rpc-nh.org

Exeter TA	Executive Comm. support (w/ Glenn & Annette)
New Castle TA	Personnel Management (w/ Glenn & Annette)
Newington TA	E-Newsletter (w other staff)
Plaistow TA	Coastal Adaption Planning (w/ Julie & Theresa)
Portsmouth TA	FAST Act Program Compliance (w/ David & Scott)
Overall agency admin & management & contract admin (w/ Glenn & Annette)	Coastal Risk and Hazards Commission representative
Commission meeting organization & support (w/ Glenn & Annette)	Unified Planning Work Program amendments (w/ David)
Regional MP Comm support (w/ Glenn & Annette)	Regional Transit Planning (w/ Scott)
RPC Bylaws Update	Regional Rail Initiatives (w/Scott)
Legislative Committee Support (w/ Roxanne)	CMAQ Advisory Committee
NHARPC participation (w/ Tim M. & Glenn C.)	Plan/TIP Process Review (w/ David)
Workforce Housing Coalition	10-Year Trans. Plan Process (w/ David)
Southeast Watershed Alliance - participation and monitoring (w/ Julie)	Transportation/Land Use LTA Program (w/ Others)
MPO Policy Committee support (w/ David & Roxanne)	PTAPP Program (w/ Theresa, julie)
Line item budget Preparation and monitoring (w/ Annette)	RPC Services Fact Sheets (w/Glenn and Jenn)
Document/product review	HHW Collection Administration (w/ Roxanne)

Glenn Greenwood, Assistant Director

ggreenwood@rpc-nh.org

Brentwood TA/CR	Hampstead TA
Kingston TA/CR/CIP	Newfields TA
Plaistow TA	So. Hampton TA
Assist. Personnel Management (w/ Cliff & Annette)	TBG Program Administration
Assist Commission & Executive Comm. Support	Planning Board Training (w/ Julie)
Local TA contract Administration (w/ Annette)	Document Review (w/ Cliff)
Planning Advisory memo's (w/ staff)	Rye Master Plan Update (w/Julie, Jenn)
Hampton Falls Master Plan Update	Exeter Temporary Planning Services
Regional Housing Needs Assesment update (w/ Cliff)	Land Use staff supervision & training
RPC Services Fact Sheets (w/Cliff and Jenn)	Assist w agency admin & management (w/ Cliff & Annette)
Regional Impact Committee support (w/ Roxanne)	Stratham Agritourism Ordinance (TBG) (w Theresa)
Regional MS4 Technical Assistance Program (w/ Jenn & Julie)	Health & Safety Plan updates & compliance (w/ Robert)

Julie LaBranche, Senior Planner*jlabranche@rpc-nh.org*

Atkinson TA/CR

East Kingston TA/CR; Zoning and land use regulation update

Kensington TA; Zoning, Subd. & Site Plan Amds

Rye TA

Sandown TA

Seabrook TA

Seabrook Safe Routes to School Program (w/ Scott)

CZP Program Admin

Seabrook Groundwater Reclassification

Coastal Adaptation Workgroup - outreach, climate change adaptation & hazard mitigation planning

Update model stormwater standards, regulations and fact sheets for SWA

Southeast Watershed Alliance (SWA) - Advisory Committee participation and monitoring (w/ Cliff)

Tides to Storms Implementation (NROC) (w/Theresa)

C-Rise Great Bay Vulnerability Assessments (w/Theresa)

GBNERR Buffers NERRS Project Advisory Committee

NHDES Tidal Wetlands Rules Workgroup

Coastal Risk and Haz Commission support

Planning Advisory memo(w/ staff)

Energy Technical Assistance Program (w/Theresa)

PTAPP Program (w/ Theresa, Cliff)

Development of grant applications to support technical and outreach support activities

Regional MS4 Technical Assistance Program (w/ Jenn & Julie)

Rye & Hampton PREPA Projects

Planning Board training & brown bag series (w/ Glenn & Jenn)

Jenn Rowden, Senior Planner*jrowden@rpc-nh.org*

Fremont TA/CR

Hampton TA

Newton TA/CR

North Hampton TA/CR

Epping TA

Portsmouth TA

Fremont CIP

Newton CIP

Planning Advisory memo's (w/ staff)

Zoning Amendment Calendar

Stream Crossing Inventory Analysis (w/ Tom & Robert)

New Website development (w/ David)

RPC Services Fact Sheets (w/Cliff)

North Hampton PREPA Project

Planning Advisory memos (w/ other staff)

Planning Board training & brown bag series (w/ Glenn & Jenn)

Regional MS4 Technical Assistance Program (w/ Jenn & Julie)

Planning Board Training (w/ Julie & Glenn)

NH Coastal Scenic Byway (w/Scott)

Epping Stormwater Regulations (604b)

Fremont Temporary Planning Admin Services

E-Newsletter (w other staff)

David Walker, Transportation Program Manager*dwalker@rpc-nh.org*

Long Range Transportation Plan (w/ Cliff & Scott)
Trans. Local Technical Assist. (w/ Cliff & Scott)
Trans. Model Update & Maintenance (w/ Tom)
Access Management Planning & MOU's (w/ Julie)

Congestion Management Process (CMP) (w/ Tom)

FAST Act Program Compliance (w/ Cliff & Scott)
Corridor Studies and Planning
MPO Annual List of Obligated projects
Project Selection Criteria Development
Complete Streets Policy Devel. (w/Scott)

Trans. Improvement Program (TIP) Development & Monitoring (w/ Cliff & Scott)
TIP Project Development & Monitoring (w/ Cliff, Scott & Roxanne)
MPO Admin & TAC & Policy Committees support (w/ Cliff, Scott & Roxanne)
CMAQ & TE Program (Application, Assistance, Evaluation & Project Development (w/ Scott)
UPWP Invoice & Accounting Process (w/ Annette & Cliff)

Air Quality Conformity Analysis (w/ Tom)
Interagency Coordination process & participation
Newington-Dover project monitoring (w/ Cliff)
TIP/Plan Fiscal Constraint/Financial Analysis (w/ Cliff)
MPO Annual Performance Report (UPWP) (w/ Scott)

Plan/TIP Process Review (w/ Scott)
10-Year Trans. Plan Process (w/ Scott)
UPWP Performance Report
New Website development (w/ Jenn)
Performance-based Planning Pilot Project (SHRP2)

Land Development & Traffic Impact Analysis Review (w/ Tom)
Unified Planning Work Program (UPWP)
Development & Maintenance (w/ Cliff & Scott)
TIP Amendments & Administrative Adjustments (w/ Cliff & Scott)
Regional Impact Analysis - Transportation Issues (w/ Glenn)

Scott Bogle, Senior Transportation Planner*sbogle@rpc-nh.org*

Long Range Transportation Plan (w/ Cliff & David)
MPO Annual Performance Report (UPWP) (w/ David)
CART Representative; Management & Planning
COAST Representative; general assistance (w/ Cliff)

MPO Admin & TAC & Policy Committees support (w/ Cliff, David & Roxanne)
Unified Planning Work Program (UPWP) Development & Maintenance (w/ Cliff & David)
Regional Transit Planning (w/ Cliff)
Statewide Transit Coordination - SCC & NHTA
Scenic Byways Program (Robert Frost, AIB & Coastal)

NH Seacoast Greenway Planning & Implementation
FAST Act Program Compliance (w/ Cliff & David)
TASC Volunteer Driver Program Board Liaison & Assistance
Regional Transit Coord. Seacoast RCC/ACT & Derry-Salem RCC

Bicycle & Pedestrian Planning
Transportation Local TA - bike, pedestrian, transit
Safe Routes to School Program Assistance
TIP Amendments & Administrative Adjustments (w/ Cliff & David)
CMAQ & TE Program (Application, Assistance, Evaluation & Project Development (w/ David)
Trans. Improvement Program (TIP) Development & Monitoring (w/ Cliff & David)
NH Coastal Byway Management Plan Update
Bike/Walk to Work Day / Commute Green NH
5310 Program Admin (COAST)

Hampton Intermodal Transit Center Study
Complete Streets Policy Devel. (w/Dave)
Historic Preservation Planning Assistance

NHDOT Bike-Ped Transportation Advisory Comm.

GIS Coordinator

Air Quality Conformity Analysis (w/ David)
General GIS (w/ Robert)
Congestion Management Process (CMP) (w/ David)
Regional Transportation Plan mapping support
Server File organization (w/ Robert)
Broadband Mapping (w/ Cliff, Robert & Brian)
State GIS Advisory Comm. NHGCC(w/ Robert)
Stream Crossing Inventory Analysis (w/ Tom & Robert)

Traffic Count Data Collection, Management, Distribution &
Coordination with subcontractor (w/ Robert & Interns)
Model Support: Zoning, Land Use & Employer Data
Maintenance (w/ Robert)
RSMS Pilot Project (Fremont & NHDOT)

CEDS update (w/ Cliff & Roxanne)
Air Quality Conformity Analysis (w/ David)
Network Management & Admin. (w/ Robert)
GIS Mapping & Project Coordination (w/ Robert)
Census Boundary Updates
Regional Zoning Data Set
Hazard Mitigation Plan Mapping
RPC Data Catalog, Backups & Procedures (w/
Robert)
Transportation Model Maintenance, Documentation &
Coordination with Consultant & SRPC
Land Development & Traffic Impact Analysis Review
(w/ David)

Robert Pruyne, GIS Specialist

State GIS Advisory Committee (w/ Tom)
Overall Office IT Management & Support
Community Build-outs
Broadband Planning (w/ Cliff)
GIS Software Maintenance
Email Management & Administration (w/ David)
Standard Map Set Development & Distrib. (w/Tom)
Model Support: Zoning, Land Use & Employer Data
Maintenance (w/ Tom)
LiDAR Acquisition & Application

Conservation Lands Data Set

rpruyne@rpc-nh.org

Network Management & Admin. (w/ David)
Back-ups & Procedures of IT
GIS Data Requests
RPC Data Catalog (w/ Tom)
GIS Mapping & Project Coordination (w/ Tom)
Census - CTPP (w/ Tom)
Regional Land Use Data Set
Distribution & Coordination with subcontractor (w/
Tom & Interns)
HPMS (Road Inventory) - (w/ Robert)
C-Rise Great Bay Vulnerability Assessments
Mapping

Annette Pettengill, Business Manager*apettengill@rpc-nh.org*

Assist. Personnel Management (w/ Cliff & Glenn)
Personnel File Maintenance & Payroll Records

Compensation Recordkeeping
Line Item Budget Preparation and monitoring (w/ Cliff)
Building Lease & Management Tracking
Project & Contract Billing/Invoicing
Retirement Plan and NHRS Administration
Executive Committee support (w/ Cliff & Glenn)

Monthly Financial Reporting to Executive Committee

Commission meeting organization & support (w/ Cliff & Glenn)
Overall agency administration, management & contract administration (w/ Cliff & Glenn)
General Accounting & Bookkeeping/Accounts Payable/Payroll

Local TA contract Administration (w/ Glenn)
Annual Audit Preparation, Audit Response & Tracking
Benefits Administration
Timesheet Maintenance & Review
Grant Allocation & Summaries
Equipment RFP's & Purchasing
Quarterly Project Status Reports
Annual Audit Preparation, Audit Response & Tracking
Health & Safety Plan updates & compliance (w/ Glenn & Rob)
Annual Meeting & Legislative Forum Organization (w/ Roxanne)
Administrative Support for Executive & Assistance Directors (w/ Roxanne)
Prepare & Mail Annual Dues Letters & Invoices (w/ Roxanne)

Roxanne Rines, Office Administrator*rrines@rpc-nh.org*

Telephone & Visitor Reception (w/ Annette)
Office Filing and Maintenance

Legislative Committee Support (w/ Cliff)
Library Cataloging, Ordering & Maintenance
RPC General Calendar Maintenance
Office Supply Inventory & Ordering
Receive & Direct Mail/Tracking Deadlines
Commissioner Appointment Status
Regional Impact Committee Support (w/ Glenn)
Mail & Email Addresses & Lists Database Management

Administrative Support for Executive & Assistant Directors (w/ Annette)
Administrative Support for Land Use and Transportation Planners
MPO Admin & TAC & Policy Committees support (w/ Cliff, David & Scott)
Annual Meeting & Legislative Forum Organization (w/ Annette)
Develop/Maintain Office Tracking System for Action Items

HHW Collection Administration (w/ Cliff)
Website Updates & Maintenance (w/ Jenn & Dave)

CEDS Update Assistance (w/ Cliff & Tom)
Annual RSA Land Use Books Mailing & Ordering
Staff Meeting Agendas & Minutes
Conference Room Calendar
Recurring Mailings
RPC Brochure Updates
Census Data Distribution & Request Tracking
Legislative Policy Committee Support (w/ Cliff)

Commission Handbook Updates

Prepare & Mail Annual Dues Letters & Invoices (w/ Annette)
Commission/Executive Committee Mailing & Minutes (w/ Annette)
MPO TAC & Policy Mailing, Minutes, Appointment Status & Handbook

Theresa Walker, Natural Resopurces Consultant

theresawalker@comcast.net

Regional Brownfields Assessment Program
604B Regional Water Quality (ERLAC Assistance)
CEDS Update

Vulnerability Assessment and Adaptation Planning
Agricultural Resources - Local and Regional Master Plan
Chapter
DES Statewide Brownfields Advisory Committee RPC
Liaison

Portsmouth Coastal Resiliancy Project
Regional Brownfields Program Management
Stratham Agritourism Ordinance (TBG) (w Glenn)
Tides to Storms 2 - Implementation (NEROC)
(w/Julie)

Hazard Mitigation Planning Updates
C-Rise Great Bay Vulnerability Assessments
(w/Julie)

Glenn Coppelmen, Community Devel. Consultant

gcoppelman@gmail.com

Hampton Falls Circuit Rider & TA

Greenland TA

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**Key:**

CR: Circuit Rider

TA: Technicial Assistance

MP: Master Plan

EIS: Environmental Impact Statement

CIP: Capital Improvements Program

GIS: Geographic Information System

SWA: Southeast Watershed Alliance

CEDS: Comprehensive Economic Development Stragety

CC: Conservation Commission

PB: Planning Board

TBG: Targeted Block Grant

CZP: Coastal Zone Program

TIP: Transportation Improvement Program

## **Regional Work Program for FY 2017**

(Adopted: Sept. 14, 2016)

### Land Use Planning

#### **TARGETED BLOCK GRANT**

*(Funding Source: NHOEP)*

##### **Task A – Geographic Information System Support**

(30% of TBG work program\*)

- **Local Technical Assistance and Support:**  
RPC GIS staff provides general day-to-day assistance on municipal mapping projects and local GIS support which are not otherwise supported through specific project funding. Examples of this kind of request are preparing specialized resource overlay maps, aerial photos, zoning or land use map updates, area topographic maps, conservation lands and trails maps, special analysis maps and others.
- **Standard Map Set Distribution:**  
Over FY 2015 and 2016 the RPC completed an update to the RPC Standard map set which includes the most commonly used maps for local planning and master plan development. These include transportation infrastructure, zoning, land use, digital orthophotos, surface water, stratified drift aquifers, wetlands composite tax data, conservation lands, community facilities, soils data and with this update, topographic maps with 2-foot contour intervals. Regional GIS coverages are updated from GRANIT or internal sources and then produced as separate town-by-town compositions for each of the RPC member communities. The new digital topographic layer was added to the set in 2015 (through TBG funding) based on new high resolution LiDAR data acquired in 2011. The new standard maps were uploaded to our website this past Spring and sets of hard copies (11x17) will be distributed to member communities this year along with electronic copies on CDROM. This undertaking has been funded through a combination of NHDOT/UPWP and TBG funds.
- **GIS System Software Maintenance**  
The annual license renewal cost for maintaining our GIS software in FY 2015 was approximately \$6500. This licensing covers both primary and secondary seat licenses, as well as 3 specialized analyst extensions. TBG funds will be used to offset \$1500 of those costs.

##### **Task B - Developments of Regional Impact**

(7.5% of TBG work program)

To assist in fulfilling RPC obligations under RSA 36:58, this task supports the review of developments of regional impact. This work will include providing staff support to the RPC Development of Regional Impact Committee, including scheduling, organizing and attending Committee meetings, preparing written responses, and attend local land use board meeting concerning developments of regional impact as needed. This will also support the tasks of monitoring and amending the DRI rules of procedure and community guidance as needed.

**Task C - Matching Planning Grant Assistance Program for Member Communities**

(55% of TBG work program)\*

This component of our program will support a matching grant program the RPC will make available for planning assistance projects in RPC member communities. These funds would be made available to the communities for a 50/50 matching program for planning projects. Specific projects will be solicited from the communities and evaluated for funding based on the project description, demonstrated need, past TBG supported project assistance and availability of local match. Non-dues paying members will be ineligible for these matching grant funds. Approximately \$6,000 in matching funds will be available through a competitive solicitation. Three projects have been selected for funding for FY17: Sandown MS4 Implementation; Epping Natural Resources Inventory; Hampton Design Guidelines for Site Plan Review.

**Task D - Education and Training**

(7.5% of TBG work program)

- 1) The RPC will organize and conduct a workshop in Fall 2016 regarding zoning amendments to comply with the new state law regarding Accessory Dwelling Units.
- 2) The RPC will plan, organize and conduct at least one training workshop for new planning board members in the Spring of 2017.

**NH COASTAL PROGRAM**

*(Funding Source: NH CZP; Local Dues, Community match; Total: \$12,500; 50% match required)*

**Task 1. Support RPC staff participation the Coastal Adaptation Workgroup (CAW)**

*Coastal Program funds: \$6,500; Local Match \$6,500*

The Coastal Adaptation Workgroup plays an important role in our region in coordinating efforts to assist communities to respond to climate change risk. Both through the development of CAW sponsored projects as well as through the coordination of effort of other partners such as New Hampshire Homeland Security and Emergency Management and the Great Bay Estuarine Research Reserve, CAW coordinates the work of multiple agencies in educating and assisting communities to address these issues. The RPC's role is to support the delivery of technical assistance to communities in the areas of land use planning and hazard mitigation planning. This task will fund RPC staff to provide 200 hours of support to CAW in Fiscal Year 2016. The estimated total cost for this task is \$13,000. The RPC will be responsible for providing the required 1:1 match.

**Task 2. Staff Support to the Coastal Risks and Hazards Commission (CRHC)**

*Coastal Program funds: \$3000; Local Match \$3000*

The NH Coastal Risk and Hazards Commission was established under RSA 483-E in 2013 for the purpose of recommending legislation, rules, and other actions to prepare for projected sea level rise and other coastal and coastal watershed hazards such as storms, increased river flooding, and storm water runoff, and the risks such hazards pose to municipalities and state assets in New Hampshire. The 483-E Commission has limited access to technical assistance and staff support, except that provided by members and their represented agencies. RPC, DES and OEP have been providing support on a limited basis and are expected to continue to do so through the Commission's sun-set in December of 2016. Following the the sunset of the CRHC, RPC staff will collaborate with CAW and NH Coastal Program staff on outreach efforts regarding the CRHC final report. This task will fund RPC staff to provide approximately 90 hours of support in Fiscal Year 2016.

### **Task 3. Local technical assistance for coastal municipalities focused on climate adaptation and resiliency Coastal Program funds: \$3000; Local Match \$3000**

RPC staff will provide technical assistance to municipalities to support, prepare and implement a wide range of actions, assessments and engagement designed to incorporate climate adaptation and resiliency in local plans, policies and procedures, and raise awareness of climate change impacts and issues within the community. Technical assistance may include but is not limited to: assisting municipalities with adopting the SWA model storm water standards; preparing applications to the FEMA Community Rating System program; incorporating climate change recommendations and strategies in hazard mitigation plans; preparing recommended revisions to zoning ordinances and land development regulations; preparing a Coastal Hazards Chapter for Master Plans; and training on use and application of the Coastal Viewer. To the extent possible, this work will be planned and coordinated with other NHCP partners to avoid duplication and maximize benefit.

The task will fund RPC staff to provide approximately 90 hours of support over the course of FY 2016 at an estimated cost of \$3000. The RPC will be responsible for assuming the required 1:1 match.

## Natural Resources and Environmental Planning

### **Powwow Watershed Water Quality Planning (604B)**

*(Funding: EPA through NHDES; \$22,000)*

The RPC has received preliminary approval of a 604(b) grant from the NH DES to implement a project titled “Collaborative Engagement and Capacity Building in the Powwow River Watershed”. The project components are to create a water quality profile of the watershed, and to engage municipalities and stakeholders about water quality and water resource protection to build capacity for future watershed-based planning. The water quality profile will identify the sources, spatial extent and severity of pollution (impairments) of surface waters, inventory sources, and evaluate land use/cover characteristics in the watershed. The collaborative dialog will focus on providing municipalities and stakeholders with an understanding of the water quality status and sources of impairments of surface water bodies, streams and rivers in their communities. The stakeholder collaboration will engage municipal decision makers and land use boards and commissions in the following municipalities in the watershed: Towns of Sandown, Danville, Hampstead, Newton, Kingston, East Kingston, South Hampton and Seabrook. The project will create the foundation for further Powwow watershed water quality which may include the development of a watershed management plan and river nomination to the NH Rivers Protection Program depending on the level of local support. Final funding approval of this project is pending EPA approval.

### **Piscataqua River Estuaries Program (PREP) Management Committee Technical Assistance Grants FY 2016 & 2017 (Funding: EPA through PREP; \$24,7450)**

Three technical assistance projects to assist coastal communities with adaptation and resiliency planning were awarded to the RPC in FY 2016 with work continuing in FY2017. They are:

Hampton: To develop and prepare application for the Town to enroll in the FEMA/NFIP Community Rating System (CRS) to improve floodplain management, reduce flood risks and reduce flood insurance premiums for residents;

Rye: To assist the Town to reenroll in the FEMS/ NFIP Community Rating System (CRS) to improve floodplain management, reduce flood risks and reduce flood insurance premiums for residents;

No. Hampton: Assist the North Hampton Planning Board to adopt new Stormwater Management Regulations based on the Southeast Watershed Alliance model stormwater regulations.

## **NH SourceWater Protection Program**

*(Funding: EPA through NHDES; \$9,500)*

The RPC will assist the Town of Seabrook to prepare a groundwater reclassification application and to complete the application process under state administrative rule Env-Dw 901, Groundwater Reclassification in order to better protect the wellhead radii associated with Seabrook's municipal wells which supply the Town's public water supply system.

**Lamprey/Piscassic Watershed Water Quality Project – Epping (604B)**

*(Funding: 604B. Total project cost: \$7500)*

This water quality project continues from FY15 and has two components: (1) developing updated stormwater standards (based on the Southeast Watershed Alliance model ordinance) for Epping for incorporation into town zoning ordinances (March 2016), and site plan and subdivision regulations, and (2) fund the design and installation of two small-scale stormwater reduction projects on municipal land within Epping to reduce stormwater runoff pollution and develop estimates to install projects in 2016. The project will be completed in Fall 2016.

**Community Technical Assistance for MS4 Permit Compliance (Proposed)**

*(Funding: NH Charitable Foundation: \$20,000; Local Dues: \$10,000)*

RPC has reapplied for funding to begin a technical assistance program to aid communities in meeting the requirements of the draft 2013/2016 MS4 Stormwater Permit and to assist those communities in reducing the impacts of storm water in general. This program will include development of tracking tools to assist communities with determining their compliance status with the Permit and actions needed, provide stormwater system information needed for Permit compliance, and assisting communities in determining how to implement plans to comply with the Permit, including funding sources. All tools developed and general information gathered will be available for all RPC communities; however, RPC staff is proposing to work more in-depth with up to three communities, including both Great Bay/Coastal and Lower Merrimack watershed communities. The project has been endorsed by the Great Bay 2020 consortium as a supporting element of their water quality improvement goal for the watershed.

**Pollution Tracking and Accounting Pilot Project – PTAPP (604B)**

*(Funding: 604B. Total project cost: Phase 1: \$52,900; Phase 2: TBD)*

This water quality project continues from FY16. The objective is to develop a pollution tracking and accounting system for the Great Bay Region to serve as the basis for an integrated water quality management plan. The RPC staff role will be to provide technical assistance, facilitation and to administer project funds to communities and SRPC to support their engagement in the collaborative process and to help develop a consensus for regional pollution tracking and accounting in the watershed. Staff will provide technical expertise and develop content to support the process and provide technical input at six workgroup meetings. The bulk of the project funds are passed through to the participating towns (Exeter, Stratham, Newmarket and Durham) and SRPC to fund their participation in the project. A second phase of PTAPP is expected to start in FY 17 that will pilot the tracking and accounting methods in two or three coastal watershed communities.

**Piscataqua River Estuaries Program (PREP) Management Committee**

*(Funding: Local Dues)*

The RPC will continue to participate on the Piscataqua River Estuaries Program (PREP) Management Committee and in the Great Bay Initiative sponsored by PREP representing RPC communities and regional interests and support of the PREP mission to protect and enhance water quality in the Great Bay and Hampton-Seabrook estuaries. In FY 2015, RPC received PREP funding to assist in completing the local regulatory survey for the PREPA Report which assessed the status of water quality related land use policies and regulations in the coastal watershed. RPC will assist in publicizing the results of the PREPA report in FY16. RPC will provide technical assistance under the PREPA local assistance program to North Hampton to revise their stormwater management standards and to prepare FEMA Community Rating System program applications for Rye and Hampton.

**Exeter River Management Plan; Assistance to ERSALAC (604B)**

(Funding: ERLAC; \$1500)

RPC, through natural resource consultant Theresa Walker continues to provide technical assistance and organization support to the Exeter-Stratham Local [River] Advisory Committee. This work was funded in the past through the 604B program but is no longer eligible. The ERLAC communities have continued the work using their own local funding.

### **Southeast Watershed Alliance**

(Funding: Local Dues; UPWP)

RPC staff continues to be an active participant in the Advisory Committee to the Southeast Watershed Alliance, a multi-jurisdictional organization authorized by legislation in 2009 for the purpose of coordinating water quality planning and implementation in the NH Coastal Watersheds (Great Bay and Hampton-Seabrook estuary watersheds). RPC staff participates on the groups Advisory Committee and has provided technical assistance on a variety of subjects related to non-point source pollution and stormwater management, including the development of SWA's model storm water management regulations. As funding permits, this will continue in FY 2016.

### **EPA Brownfields Site Assessment Program**

(Funding: EPA; Local Dues)

Additional funding application for the RPC's regional brownfields site assessment program was not approved in the most recent round of applications to the EPA. However, RPC has secured a Brownfields grant through the State (NHDES) program to fund a Phase 2 assessment of the D'Agostino Rose Farm in Exeter which will conclude early in FY2017. We will continue to work with REDC on specific Brownfields redevelopment projects as needed.

## Transportation Planning

### **Unified Planning Work Program for FY-2016 & 2017**

(Funding Sources: FHWA; FTA; NHDOT; Local Dues)

The RPC's transportation planning work program is developed and adopted by the Commission in its capacity as the metropolitan planning organization (MPO) for the region. This transportation planning work program, called the Unified Planning Work Program, covers a two-year period and was most recently adopted and approved in April 2015 to cover the period July 2015 through June 2017. Planning priorities or emphasis areas covering this two-year period were jointly developed by the RPC, FHWA/FTA and NHDOT and reviewed and approved by participating communities. The work encompassed in the UPWP is summarized below. A full work program document is available at [www.rpc-nh.org](http://www.rpc-nh.org).

The work tasks identified and addressed in this UPWP reflect the transportation planning needs and priorities within the Rockingham Planning Commission region and are from several sources:

- Consultation with staff from FHWA, New Hampshire Division, FTA Region I, NHDOT Bureau of Planning and Community Assistance, COAST and CART;
- Consultation with the MPO Technical Advisory Committee and Policy Committees;
- The requirements for implementing MAP-21 and current Metropolitan Planning Rules (CFR 450.300);
- The specific needs and circumstances of the MPO;
- Completion of certain tasks begun under the previous UPWP; and
- Addressing findings and recommendations made during the MPO Planning Reviews conducted by FHWA and FTA in January of 2009 and 2013.

During the preparation of the UPWP, the FHWA New Hampshire Division Office and FTA Region I Office

recommended that three national planning emphasis areas and 12 region specific emphasis areas be addressed as planning priorities. The priorities developed for the RPC region from these areas are addressed in the UPWP and reflect appropriate work elements and resources to address:

#### National Planning Emphasis Areas

1. **Transition to Performance Based Planning and Programming.** The UPWP should include appropriate work towards the development and implementation of a performance management approach to transportation planning and programming that supports the achievement of transportation system performance outcomes.
2. **Models of Regional Planning Cooperation.** The UPWP supports cooperation and coordination across MPO boundaries and across State boundaries where appropriate to ensure a regional approach to transportation planning. This cooperation could occur through metropolitan planning agreements, through the development of joint planning products, or by other locally determined means. This was manifest in 2015-16 by the joint MPO, NHDOT and FHWA development of new interagency MOUs
3. **'Ladders of Opportunity'.** The UPWP addresses work efforts that promote access to essential services as part of its transit planning activities with COAST, CART, TASC and ACT. Essential services include housing, employment, health care, schools/education, and recreation. This work should include the identification and development of performance measures and analytical methods to measure the transportation system's connectivity to essential services. This information can then be used to identify gaps as well as solutions to address those gaps.

#### New Hampshire Planning Emphasis Areas

4. **FAST Act Compliance, Planning Performance Measures.** The UPWP should include appropriate work efforts to ensure that the MPO complies with the metropolitan planning and programming requirements of MAP-21 and the subsequent planning regulations developed by FHWA and FTA. Specifically, cooperative development of statewide and regional consensus, and collect data in support of the establishment of baseline and targeted performance measures are a top priority.
5. **Urbanized Area Suballocation and Project Selection.** MAP-21 requires suballocation of resources and project selection authority for the Surface Transportation (STP) and Transportation Alternatives (TAP) Programs and the UPWP should include the collaborative efforts to ensure that these requirements are implemented.
6. **Congestion Management Process Implementation.** The MPO Congestion Management Process (CMP) has been established and work elements should support the data collection and monitoring efforts necessary to implement an effective CMP.
7. **Freight Planning.** Identify resources and work elements necessary to develop a metropolitan freight plan that assesses the condition and performance of the region's critical freight network and identifies solutions to freight bottlenecks and other deficiencies.
8. **Fiscal Constraint and Financial Planning.** Continue to improve methods and practices to show fiscal constraint (by year) in planning documents, and for projecting finances available to the MPO. Support the periodic updating of project scopes and estimates during the planning and programming stage of project development and estimating tools that can be consistently used by RPCs/MPOs or other agencies for typical transportation projects.
9. **Metropolitan Travel Demand Model Maintenance.** Ensuring that the MPO is maintaining the function and capacity of the travel demand model and keeping it up-to-date and developing applications to utilize the model in transportation planning functions.
10. **Data Collection for HPMS and the CMP.** Continue to assist with the collection of Highway Performance Monitoring System (HPMS) data and implement the data collection necessary for the Congestion Management Process (CMP).

11. **Planning and Environmental Linkages.** Work with Federal and State planning partners to deploy innovative planning techniques that can shorten project delivery times and can integrate environmental analysis, project purpose and need, and preliminary alternatives analysis into corridor studies and the Long Range Transportation Plan.
12. **Climate Change.** Ensure that the LRTP and other planning efforts address climate change impacts; identify transportation infrastructure vulnerabilities, as well as mitigation, and adaptation strategies.
13. **Livability and Sustainability.** Integrate the livability principles of more transportation choices, equitable, affordable housing, enhanced economic competitiveness, and support for existing communities, coordinated policies, leveraging investments, and valuing communities and neighborhoods into the transportation planning process.
14. **Project Monitoring.** Take a more active role in tracking projects as they move from planning to implementation and support effective development of the MPO annual listing of obligated highway, bike/pedestrian, and transit projects.
15. **Program Monitoring and Reporting.** Federal law and planning regulations require reports documenting the activities performed with FHWA planning and research funds. The UPWP will ensure that all program monitoring and reporting activities applicable to the MPO are implemented in a timely manner.

Specific projects of interest that the RPC is working on through the UPWP in FY2016 include the following:

- **Regional Stream Crossing (Culvert) Assessment:** Since 2013, the RPC has been assessing stream crossing (culverts and bridges) within the region to provide state agencies and municipalities with information to identify critical and hazardous crossings. The main objective of this project is to identify those stream crossings that may fail, particularly during major storm events. These failures occur because the crossing does not allow for adequate passage of water, sediment or debris due to design stream erosion, crossing deterioration or changes to the streambed or increase in stream flow due to higher rates of storm water runoff. Failures can cause infrastructure and property damage, cut off evacuation routes and negatively impact waterways. Knowing the condition of stream crossings can help guide municipalities prioritize those crossings most in need of retrofit or replacement. Results from this assessment can also be incorporated into municipal and regional hazard mitigation plans, vulnerability assessments and site specific restoration and mitigation projects. Utilizing the NH Storm Crossing Assessment Protocol, RPC staff is collecting data through the summer and meeting with municipal staff to determine how each municipality can best use the information. The data will be added to a statewide stream crossing database. To date, RPC has collected this information in 23 of 26 communities. The three remaining communities are Newington, Portsmouth and Exeter. Data collection will be completed in the spring of 2017. A regional report including an analysis and summary of result will be prepared.
- **Road Surface Management Systems:** Staff worked with Fremont as the pilot community to test a new SADES-based RSMS system being developed by the NHDOT, Technology Transfer Center at UNH and the 9 RPCs. RSMS develops and maintains road surface condition data, identifies priorities for paving and repair and strategies to maximize cost effectiveness, and generates cost estimates and planning for future maintenance needs. This process will include the development of improvement and maintenance plans. Once the pilot is concluded and any changes to the system are implemented, additional communities will be invited to participate. A matching contribution of between \$1500 and \$2500 per participating community will be requested.
- **Long Range Transportation Plan/10 Year Plan Update:** The RPC maintains a prioritized list of transportation improvement and project needs for the region. This is compiled from direct solicitation of needs from communities, analysis of transportation system needs by staff and input from NHDOT. This comprehensive listing was last updated in FY15 in tandem with the biennial development of recommended additions to the state 10 Year Plan for transportation improvement. Priorities for our long range project list are determined by our Technical Advisory Committee and MPO Policy Committee and incorporated into the region's Long Range Transportation Plan. A full LRTP update is underway



which will include the incorporation of performance based planning. The update is scheduled to be completed in 2017.

- **Integrating Performance-Based Planning into the MPO process:** The New Hampshire MPO's have teamed with our State and Federal Planning Partners as well as the Southern Maine Planning and Development Commission to begin work on the implementation of the MAP-21 Performance Based Planning and Programming Requirements. As a group we will be identifying and researching potential performance measures both for transportation planning and other areas with the intent of creating a list of candidate measures for further development and vetting through public processes. In addition, Strafford Regional Planning Commission applied for and received a FHWA research program implementation assistance grant for utilizing their PlanWorks system and a portion of these funds will come to RPC to aid in this effort. PlanWorks is a systematic web-based resource that support collaborative decision making to deliver projects that meet environmental, community and mobility needs and will be a useful tool for implementing performance measures at the MPO level. The work of this group is anticipated to continue through the next year and conclude sometime near the end of 2016. Work from this effort will be incorporated into the MPO Long Range Transportation Plan as well as the Congestion Management Process, the Transportation Improvement Program and other planning efforts.
- **MPO Website Development & Maintenance:** Complete the redesign and expansion of the MPO Website to include current and archived information from TAC and Policy Committee meetings, information on current projects and current regional data as well as opportunities for member interaction.
- **East Coast Greenway/Hampton Branch Acquisition:** RPC staff is working on the development of the East Coast Greenway through New Hampshire. As of summer 2016, NHDOT is still negotiating with Pan AM Railways to purchase the 9.7 mile Hampton to Portsmouth segment of the Hampton Branch rail corridor abandoned in 2013. The acquisition would put the full Hampton Branch corridor from Seabrook to Portsmouth in public control. A key desired use for the corridor is completion of the New Hampshire segment of the East Coast Greenway, extending 2,900 miles from Calais, ME, to Key West, FL, connecting cities along the eastern seaboard. The corridor is wide enough through most of its length to potentially accommodate other transportation uses as well, should those be viable in the future. Work in the coming year includes development of local trail groups in corridor communities, continuing to work with communities and NHDOT to establish trail management agreements, and to identify funding sources to develop trail improvements, and to continue to facilitate meetings of the NH Seacoast Greenway Advisory Committee.
- **Robert Frost/Old Stagecoach Scenic Byway:** RPC staff will continue to work with Southern NH Planning Commission and Robert Frost/Old Stagecoach Byway Council on implementation of recommendations in the Corridor Management Plan (CMP) for the Byway as time permits. The Byway follows NH 121 from Atkinson through Hampstead and Chester to Auburn, then local roads through Derry connecting back to Hampstead. The Frost/Old Stagecoach Byway was formally designated by the NH Scenic & Cultural Byways Council in May 2014.
- **Transportation Alternatives Program:** Under the current federal surface transportation law (FAST Act) the Transportation Enhancements, Safe Route to School, Scenic Byways and Recreational Trails programs were consolidated into the new Transportation Alternatives Program (TAP) with about a 30% reduction in overall funding. The RPC will assist communities in the region through the application process for the program and also assist with the evaluation and ranking of applications within the region. There will continue to get regional project review and ranking and final project selection at the State level. Key changes include a narrowed list of eligible project activities focused on bicycle and pedestrian facilities (which is consistent with past practice in NH), a revised Statewide TAP Advisory Committee, a revised set of project selection criteria and use of Decision Lens software for statewide project evaluation. The current TAP funding round began in the Spring of 2016. The MPO will score and rank project this Fall.

- **Derry-Salem CART Transit System Technical Assistance (UPWP and Contractual):** RPC staff time commitment to CART was scaled back in FY2016 as the agency was fully staffed; however, with the departure of the CART Executive Director in summer 2016, additional work will be required. The RPC will request that a portion of this work be funded by CART outside the UPWP since it goes beyond eligible planning assistance. RPC will continue to serve on the CART Board and Executive Committee and provide technical assistance with operations analysis, route planning, funding development, municipal liaison work, development of new ADA paratransit service for the CART Salem Shuttle, and development of a long range financial plan.
- **Regional Bicycle & Pedestrian Plan:** Development of a regional Bicycle & Pedestrian Plan for the RPC region was delayed from FY2016 and is expected to be engaged in FY2017. Timing will be coordinated with NH DOT's update to the State Bicycle & Pedestrian Plan to share public outreach meetings, data collection on bike/ped traffic volume on key routes, mapping of existing conditions including hazard areas, identifying local and regional priorities for safety improvements and recommendations following the 5Es of bicycle and pedestrian planning: Engineering, Education, Encouragement, Enforcement and Evaluation. The process will be overseen by a regional advisory committee including representatives from municipal planning and law enforcement, NHDOT, the healthcare and tourism sectors, and bicycle/pedestrian/trails organizations.

See the FY 2016-2017 UPWP Document for a full description of these and other tasks and projects.

#### **Hampton Intermodal Transportation Feasibility Study**

*(Funding Sources: FHWA; FTA; NHDOT; Local Dues)*

The Hampton Intermodal Transportation Feasibility Study was included as a Special Study within the previous Unified Planning Work Program. The project has completed pending presentation of the results and project alternatives in a draft report to the Town of Hampton, the MPO and the NHDOT and the subsequent incorporation of comments received into the final report. The purpose of the project was to conduct a combination Feasibility Study and Conceptual Planning Study to evaluate the potential of establishing an intermodal transportation facility at the present interchange of US 1 and NH 101 adjacent to Hampton's town center.

#### **Coastal Route 1A/1B Scenic Byway Management Plan Update**

*(Funding Sources: FHWA; FTA; NHDOT; Local Dues)*

The Coastal Scenic Byways Management Plan, originally drafted in 1996, was updated by the RPC during 2014-2015, a fully completed in March 2016 and Coastal Byway Advisory Council for endorsement. In part the update was undertaken to support project funding applications made under the FHWA Transportations Alternatives Program (TAP) as well as consider the need and future disposition of unused rights of way on Route 1A in parts of Rye and North Hampton. The update follows the general format of the previous Plan, but incorporates relevant recommendations and elements of the Hampton Beach Master Plan, East Coast Greenway, bicycle and pedestrian needs and other supporting projects. In FY17, the final plan will be distributed to Byway communities and all other Advisory Committee participants and staff will work with stakeholder to identify opportunities for implementing plan recommendations, such as through the Hampton Beach Master Plan Update.

### Economic Development Planning

#### **Comprehensive Economic Development Strategy (CEDS)**

*(Funding: Regional Economic Development Corp. of SE New Hampshire, UPWP, Local Dues)*

Provide assistance to the REDC in updating of the 2017 Comprehensive Economic Development Strategy (CEDS), in support of on-going regional economic development planning efforts. The RPC's responsibilities will include updating demographic and economic data and assisting with reviewing and updating goals, objectives and recommendations, including the priority project list, researching status of major regional

economic development projects and providing support and input at Steering Committee and REDC Board meetings. The original CEDS was completed in 2000; a major rewrite was completed in 2005 and 2010. Annual updates are completed for intervening years. The 2017 CEDS is not expected to be a major revision/update of the document.

### **EPA Brownfields Site Assessment Program**

*(Funding: EPA; Local Dues)*

See the program description above under “*Natural Resources & Environmental Planning*”

### **Local Economic Development Forum for Legislators**

*(Funding: Local Dues)*

The RPC Legislative Policy Committee will host the annual Legislative Forum with the topic focusing on the challenges and opportunities for economic development at the local level.

## Natural Hazard Mitigation

### **Tides to Storms Project Implementation (Tides-to-Storms 2)**

*(Funding: Northeast Region Oceans Council; \$28,330)*

Under this grant the RPC staff is providing technical assistance to each Coastal Community to identify and implement one or more resiliency related recommendations from the Tides to Storm project which was completed in 2015. Projects are as follow:

Portsmouth: Incorporate increase flood freeboard standards and flood proofing standards and prepare zoning and land development standards;

New Castle: Expand prime wetland designations and increase wetland buffer protections where appropriate;

Rye: Prepare draft Coastal Hazards and Adaptation Chapter for the Town’s Master Plan;

No. Hampton: Audit existing wetland and shoreline buffer standards; prepare recommendations to incorporate standards for areas of high risk and salt marsh migration;

Hampton: Review and audit Town’s flood management ordinance and incorporate additional standards based on increase coastal flood vulnerability;

Hampton Falls: Use Tides to Storms vulnerability mapping to prepare educational materials about resiliency and preparedness; conduct direct outreach to vulnerable residential neighborhoods; review potential amendments to building code and town regulation with Planning Board and Conservation Commission;

Seabrook: Prepare draft Coastal Hazards and Adaptation Chapter for the Town’s Master Plan.

### **Climate Ready Culverts and Communities (C-RiSe)**

*(Funding: \$30,713 from NOAA) (Project Partners: UNH Stormwater Center and Strafford Regional Planning Commission)*

RPC with the UNH Stormwater Center and Strafford Regional Planning Commission will assess the impact of climate change on culvert performance, and natural resources and infrastructure due to tidal changes from sea level rise and storm surge and produce mapping and assessment tools to inform municipal plans and decision making. In the fall of 2015, the project team will begin assessments in the 10 inland tidal municipalities: Newfields, Exeter, Stratham, Greenland and Newington in RPC’s region; and Rollinsford, Madbury, Dover, Newmarket, and Durham in SRPC’s region. RPC and SRPC will complete a vulnerability analysis of sea-level rise and storm flooding modeled on assessment done for the coastal communities in the RPC’s Tides to Storms Project. RPC & SRPC will work closely with each of the Great Bay municipalities to incorporate information into hazard mitigation plans. The UNH Stormwater Center will complete a culvert analysis based on future climate conditions including projected increases in the frequency and magnitude of extreme precipitation events.

## **Hazard Mitigation Planning**

*(Funding: FEMA/NH Homeland Security/Emergency Management, RPC)*

With funding support from NH Homeland Security/Emergency Management (through FEMA) the RPC works with most communities in the region to periodically update their Local Hazard Mitigation Plans at no cost to them. Maintenance of these plans ensures eligibility for FEMA grants for pre- and post disaster mitigation projects. In FY 2017, the RPC will work on Hazard Mitigation Plan updates for Portsmouth, Plaistow and North Hampton.

### **NOAA Project of National Significance – Coastal Resiliency**

*(Funding: NHDES Coastal Program/NOAA Project of National Significance)*

The RPC will engage in two separate coastal flooding resiliency projects both funded under the State's 2016 approved application for NOAA Projects of Special merit, as follows:

Implementation Assistance for Coastal Risk and Hazards Commission Recommendations: The intent of this project is to assist in the implementation of recommendations from the Coastal Risk and Hazards Commission (CRHC), especially those directed at Great Bay coastal communities. Staff will work with the communities to identify the priority recommendations for them, and assist with implementation tasks. Staff will also participate on a working group to coordinate audits of existing state assets, statutes, rules, and agency policies affected by coastal flooding hazards from climate change.

Exeter Stormwater Resilience Project: RPC and Coastal Program staff will work with the Town of Exeter in updating key policies and engaging the public to enhance municipal capacity for planning for climate change and flood events, and to promote green infrastructure, low-impact development, and other effective means of stormwater management. The bulk of funds for this work will be passed through to a stormwater engineering consultant who will work directly with the Town on stormwater facilities and measures.

## **Other Regional Programs**

### **Local Agriculture Support**

*(Funding: Local Dues)*

Agricultural endeavors have a long history in the region and new trends in agriculture have spurred a revival of such activities in our communities, but at a smaller scale. Subsequent development in the region means that these land uses may conflict. The Commission has recently been asked by the communities of Newfields and Stratham to help local officials respond to the possible land use implications accompanying increased agricultural activities and to assist developing land use guideline to reduce and manage such conflict while allowing for a thriving agriculture sector of the region's economy.

### **Training for Local Land Use Boards**

*(Funding: NHOEP Targeted Block Grant Local Dues)*

See Targeted Block Grant, Task D, above.

### **Developments of Regional Impact Review**

*(Funding: Local Dues; OEP)*

Continue to staff the Developments of Regional Impact Review Committee which reviews and comments on proposed development in the region that may have region-wide impact. (RSA 35:54-58) Work on strengthening the regional impact review process and local awareness, and update the RPC's Regional Impact Guidelines. Staff and or committee members will attend local land use board meetings as warranted to provide testimony on regional impact projects. See Targeted Block Grant, Task B, above.

**Hazardous Waste Collection:** (Exeter, Stratham, Newfields, East Kingston, Epping, Seabrook, South Hampton)

*(Funding: Local Dues)*

Coordinate multi-town cooperative hazardous waste collection each year, including grant application, volunteer and other logistics coordination. Undertook procurement of new HHW vendor in 2016.

### **Legislative Policy Development**

*(Funding: Local Dues)*

The Legislative Policy Committee advises the Commission on proposed legislative proposals that relate to the Commission's areas of interest. Key activities will include: monitoring and tracking legislation of interest; developing and distributing RPC legislative policy priorities for the 2016-2017 legislative session; preparing testimony on proposed legislation were warranted, and sponsoring the annual RPC Legislative Forum.

### **Information Distribution**

*(Funding Source: Local; NHDOT; FHWA)*

Newsletters; Website updates; Zoning Amendment Calendar; Other Planning Advisory Memos; Census Distribution; Law Lecture Series; Press Releases

### **Communications Outreach and Website Improvement**

*(Funding Source: Local Dues)*

The RPC, with the assistance of a NH-based website design and development consultant, completed a full redesign and reconstruction of the RPC and MPO websites, including sections for general commission information, transportation, regional and community planning, environment maps and data, and general information on commission services and projects. An e-Newsletter was also designed and is being published on a monthly basis. Both will be further refined this year. Commissioners are working with staff to develop other ways to improve outreach, communication and reporting to members, including using a new set of services brochures and more consistent outreach visits to member communities.

### **Commission Standing Committee Support**

*(Funding: Local Dues; Administrative overhead)*

Provide staff support as needed to the Commission and its standing committees, including Executive, Personnel, Nominating, Legislative and Regional Impact Committees. Support includes preparing for and attending meetings, preparing meeting agendas and materials, and carrying out other tasks as requested.

**LOCAL WORK PROGRAM FOR FY 2017**  
**Rockingham Planning Commission**

**July 1, 2016 – June 30, 2017**

|                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
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| <b>Atkinson</b>      | <ul style="list-style-type: none"> <li>• Circuit Rider Services: assistance to Planning Board, including revisions to zoning and regulations; review of Site Plan and Subdivision applications.</li> <li>• General transportation planning assistance (MPO).</li> <li>• Assistance with the Robert Frost/ Old Stage Coach (NH121) Scenic Byway Council and implementation of Byway Corridor Management Plan.</li> <li>• Updates to the Standard Map set.</li> <li>• General GIS mapping assistance.</li> </ul>                                                                                                                                                                                                                                                |
| <b>Brentwood</b>     | <ul style="list-style-type: none"> <li>• Circuit Rider Services: assistance to Planning Board, including revisions to zoning and regulations; review of Site Plan and Subdivision applications.</li> <li>• Assistance with updates to the Capital Improvements Program.</li> <li>• General transportation planning assistance (MPO).</li> <li>• Updates to the Standard Map set.</li> <li>• General GIS mapping assistance.</li> <li>• Water quality planning support via the Exeter-Squamscott River Local Advisory Committee.</li> </ul>                                                                                                                                                                                                                    |
| <b>Danville</b>      | <p>NON-MEMBER - RPC maintains MPO transportation planning process ensuring continued eligibility for Federal-aid highway and transit funding for projects in Danville. All services provided are related to the MPO planning activities.</p> <ul style="list-style-type: none"> <li>• General transportation planning assistance (MPO).</li> <li>• Technical assistance for the Collaborative Engagement and Capacity Building in the Powwow River Watershed (pending NHDES 604(B) final approval)</li> </ul>                                                                                                                                                                                                                                                 |
| <b>East Kingston</b> | <ul style="list-style-type: none"> <li>• Circuit Rider Services: assistance to Planning Board, including revisions to zoning and regulations; review of Site Plan and Subdivision applications.</li> <li>• General transportation planning assistance (MPO).</li> <li>• Updates to the Standard Map set.</li> <li>• General GIS mapping assistance.</li> <li>• Household hazardous waste collection day coordination.</li> <li>• Comprehensive updating of Subdivision Regulations.</li> <li>• Water quality planning support via the Exeter-Squamscott River Local Advisory Committee.</li> <li>• Technical assistance for the Collaborative Engagement and Capacity Building in the Powwow River Watershed (pending NHDES 604(B) final approval)</li> </ul> |
| <b>Epping</b>        | <ul style="list-style-type: none"> <li>• General planning technical assistance, including review of zoning ordinance and site plan and subdivision regulations as requested.</li> <li>• Updating to stormwater regulations via 604-B Water Quality Planning Grant.</li> <li>• Completing a Natural Resources Inventory (NRI) via a Targeted Block Grant.</li> <li>• General transportation planning assistance (MPO).</li> <li>• Updates to the Standard Map set.</li> <li>• General GIS mapping assistance, including providing historic flood map information.</li> <li>• Household hazardous waste collection day coordination.</li> </ul>                                                                                                                 |
| <b>Exeter</b>        | <ul style="list-style-type: none"> <li>• General planning technical assistance, including review of zoning ordinance and site plan and subdivision regulations as requested.</li> <li>• Assistance to Housing Advisory Committee.</li> <li>• Completion of several Master Plan chapters, including housing, transportation and land use.</li> <li>• General transportation planning assistance (MPO).</li> <li>• Assistance with Complete Streets demonstration project(s) and policy development.</li> <li>• Program support for regional public transportation services via COAST.</li> </ul>                                                                                                                                                               |

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|                  | <ul style="list-style-type: none"> <li>• TASC volunteer driver program assistance.</li> <li>• Exeter Transportation Committee and Exeter Station Committee (Downeaster) assistance.</li> <li>• Updates to the Standard Map set.</li> <li>• General GIS mapping assistance.</li> <li>• Household hazardous waste collection day coordination.</li> <li>• Water quality planning support via the Exeter-Squamscott River Local Advisory Committee.</li> <li>• Technical assistance to identify impacts from increased precipitation and coastal flooding through the Climate Risk in the Seacoast (C-RiSe) project.</li> </ul>                                                                                                                                                                                                                                                                               |
| <b>Fremont</b>   | <ul style="list-style-type: none"> <li>• Circuit Rider Services: assistance to Planning Board, including revisions to zoning and regulations; review of Site Plan and Subdivision applications.</li> <li>• Finalization of recodification of zoning ordinances.</li> <li>• Preparation of NHDES Local Source Water Protection grant application to enhance groundwater protection.</li> <li>• General transportation planning assistance (MPO).</li> <li>• Assistance with implementation of a Road Surface Management System (RSMS)</li> <li>• Updates to the Standard Map set.</li> <li>• General GIS mapping assistance.</li> <li>• Water quality planning support via the Exeter-Squamscott River Local Advisory Committee.</li> </ul>                                                                                                                                                                 |
| <b>Greenland</b> | <ul style="list-style-type: none"> <li>• General planning technical assistance, including review of zoning ordinance and site plan and subdivision regulations as requested.</li> <li>• General transportation planning assistance (MPO).</li> <li>• Continued assistance to develop the East Coast Greenway, including state acquisition of Hampton Branch rail right-of-way and implementation of multi-use path.</li> <li>• Program support for regional public transportation services via COAST.</li> <li>• TASC volunteer driver program assistance.</li> <li>• Assistance with development of the Winnicut Watershed Trail Plan.</li> <li>• Updates to the Standard Map set.</li> <li>• General GIS mapping assistance.</li> <li>• Technical assistance to identify impacts from increased precipitation and coastal flooding through the Climate Risk in the Seacoast (C-RiSe) project.</li> </ul> |
| <b>Hampstead</b> | <ul style="list-style-type: none"> <li>• General planning technical assistance, including review of zoning ordinance and site plan and subdivision regulations as requested.</li> <li>• General transportation planning assistance (MPO).</li> <li>• Assistance with implementation of regional transit system CART.</li> <li>• Assistance with the Robert Frost/ Old Stage Coach (NH121) Scenic Byway Council and implementation of Byway Corridor Management Plan.</li> <li>• Updates to the Standard Map set.</li> <li>• General GIS mapping assistance.</li> <li>• Technical assistance for the Collaborative Engagement and Capacity Building in the Powwow River Watershed (pending NHDES 604(b) final approval).</li> </ul>                                                                                                                                                                         |
| <b>Hampton</b>   | <ul style="list-style-type: none"> <li>• General planning technical assistance, including review of zoning ordinance and site plan and subdivision regulations as requested.</li> <li>• Assistance with preparation of a FEMA Community Rating System program application via a PREP grant.</li> <li>• Assistance with revisions to floodplain management ordinance via Tides to Storms 2 Implementation grant from the Northeast Region Ocean Council.</li> <li>• Assist Planning Board with development of an architectural design handbook for commercial development.</li> <li>• Implementation of the FEMA High Water Mark Initiative (pending approval of NHDES Coastal Program funding).</li> </ul>                                                                                                                                                                                                 |

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|                      | <ul style="list-style-type: none"> <li>• General transportation planning assistance (MPO).</li> <li>• Continued assistance to develop the NH Seacoast Greenway, including state acquisition of Hampton Branch rail right-of-way, management agreement development and implementation of multi-use path.</li> <li>• TASC volunteer driver program assistance</li> <li>• Assistance implementing the Route 1 Corridor Plan.</li> <li>• Updates to the Standard Map set.</li> <li>• General GIS mapping assistance.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>Hampton Falls</b> | <ul style="list-style-type: none"> <li>• Circuit Rider Services: assistance to Planning Board, including revisions to zoning and regulations; review of Site Plan and Subdivision applications.</li> <li>• Updates to several Master Plan chapters, including natural resources, hazard mitigation and public utilities.</li> <li>• Assistance with revisions to their floodplain management ordinance via Tides to Storms 2 Implementation grant from the Northeast Region Ocean Council.</li> <li>• General transportation planning assistance (MPO).</li> <li>• Continued assistance to develop the NH Seacoast Greenway, including state acquisition of Hampton Branch rail right-of-way, management agreement development and implementation of multi-use path.</li> <li>• TASC volunteer driver program assistance.</li> <li>• Assistance implementing the Route 1 Corridor Plan</li> <li>• Updates to the Standard Map set.</li> <li>• General GIS mapping assistance, including tax map update for Town Assessor.</li> </ul> |
| <b>Kensington</b>    | <ul style="list-style-type: none"> <li>• Circuit Rider Services: assistance to Planning Board, including revisions to zoning and regulations; review of Site Plan and Subdivision applications.</li> <li>• General transportation planning assistance (MPO).</li> <li>• TASC volunteer driver program assistance.</li> <li>• Updates to the Standard Map set.</li> <li>• General GIS mapping assistance.</li> <li>• Water quality planning support via the Exeter-Squamscott River Local Advisory Committee.</li> <li>• Technical assistance for the Collaborative Engagement and Capacity Building in the Powwow River Watershed (pending NHDES 604(b) final approval).</li> </ul>                                                                                                                                                                                                                                                                                                                                                  |
| <b>Kingston</b>      | <ul style="list-style-type: none"> <li>• Circuit Rider Services: assistance to Planning Board, including revisions to zoning and regulations; review of Site Plan and Subdivision applications.</li> <li>• Assistance with updates to the Capital Improvements Program.</li> <li>• General transportation planning assistance (MPO).</li> <li>• Assistance with municipal impacts of NH Route 125 project implementation.</li> <li>• Updates to the Standard Map set.</li> <li>• General GIS mapping assistance.</li> <li>• Water quality planning support via the Exeter-Squamscott River Local Advisory Committee.</li> <li>• Technical assistance for the Collaborative Engagement and Capacity Building in the Powwow River Watershed (pending NHDES 604(b) final approval).</li> </ul>                                                                                                                                                                                                                                          |
| <b>New Castle</b>    | <ul style="list-style-type: none"> <li>• General planning technical assistance, including review of zoning ordinance and site plan and subdivision regulations as requested.</li> <li>• Assistance with public outreach about the functions and benefits of wetland and saltmarsh buffers via Tides to Storms 2 Implementation grant from the Northeast Region Ocean Council.</li> <li>• General transportation planning assistance (MPO).</li> <li>• Continued assistance to develop the NH Seacoast Greenway.</li> <li>• Assistance with preparation of grant application for Transportation Alternatives Program.</li> <li>• Updates to the Standard Map set.</li> <li>• General GIS mapping assistance.</li> </ul>                                                                                                                                                                                                                                                                                                               |



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| <b>Newfields</b>     | <ul style="list-style-type: none"> <li>• General planning technical assistance, including review of zoning ordinance and site plan and subdivision regulations as requested.</li> <li>• General transportation planning assistance (MPO).</li> <li>• Updates to the Standard Map set.</li> <li>• General GIS mapping assistance.</li> <li>• Household hazardous waste collection day coordination.</li> <li>• Water quality planning support via the Exeter-Squamscott River Local Advisory Committee.</li> <li>• Technical assistance to identify impacts from increased precipitation and coastal flooding through the Climate Risk in the Seacoast (C-RiSe) project.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>Newington</b>     | <ul style="list-style-type: none"> <li>• General planning technical assistance, including review of zoning ordinance and site plan and subdivision regulations as requested.</li> <li>• General transportation planning assistance (MPO).</li> <li>• Program support for regional public transportation services via COAST.</li> <li>• Traffic volume counts on McIntyre/Newington Road.</li> <li>• Updates to the Standard Map set.</li> <li>• General GIS mapping assistance, including updated open space map.</li> <li>• Technical assistance to identify impacts from increased precipitation and coastal flooding through the Climate Risk in the Seacoast (C-RiSe) project.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>Newton</b>        | <ul style="list-style-type: none"> <li>• Circuit Rider Services: assistance to Planning Board, including revisions to zoning and regulations; review of Site Plan and Subdivision applications.</li> <li>• Assistance with updates to the Capital Improvements Program</li> <li>• General transportation planning assistance (MPO).</li> <li>• Updates to the Standard Map set.</li> <li>• General GIS mapping assistance.</li> <li>• Technical assistance for the Collaborative Engagement and Capacity Building in the Powwow River Watershed (pending NHDES 604(b) final approval).</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>North Hampton</b> | <ul style="list-style-type: none"> <li>• Circuit Rider Services: assistance to Planning Board, including revisions to zoning and regulations; review of Site Plan and Subdivision applications.</li> <li>• Assistance with revisions to their wetland buffer ordinance via Tides to Storms 2 Implementation grant from the Northeast Region Ocean Council.</li> <li>• Assistance with preparation of stormwater regulations via a PREP grant.</li> <li>• Technical assistance to update the town's Natural Hazard Mitigation Plan.</li> <li>• General transportation planning assistance (MPO).</li> <li>• TASC volunteer driver program assistance.</li> <li>• Continued assistance to develop the NH Seacoast Greenway, including state acquisition of Hampton Branch rail right-of-way, management agreement development and implementation of multi-use path.</li> <li>• Assistance implementing the Route 1 Corridor Plan.</li> <li>• Updates to the Standard Map set.</li> <li>• General GIS mapping assistance, including revisions to the town's Wetlands Conservation District map.</li> <li>• Assistance mapping historical resources for the Heritage Commission's Historical Resources Inventory.</li> </ul> <p><b>Little Boars Head Village District</b></p> <ul style="list-style-type: none"> <li>• Circuit Rider Services: assistance to Village District, including revisions to zoning and regulations.</li> <li>• Assistance with preparation of grant application for Transportation Alternatives Program.</li> </ul> |
| <b>Plaistow</b>      | <ul style="list-style-type: none"> <li>• General planning technical assistance, including review of zoning ordinance and site plan and subdivision regulations as requested.</li> <li>• Technical assistance to update the town's Natural Hazard Mitigation Plan.</li> <li>• General transportation planning assistance (MPO).</li> <li>• Conducting complete streets implementation project along NH Route 121A</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |

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|                   | <ul style="list-style-type: none"> <li>• Assistance with municipal impacts of NH Route 125 project implementation.</li> <li>• Traffic volume and speed counts on Walton Road and Shady Lane for Highway Safety Committee.</li> <li>• Updates to the Standard Map set.</li> <li>• General GIS mapping assistance, including converting tax parcel data into KML file for general use.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>Portsmouth</b> | <ul style="list-style-type: none"> <li>• General planning technical assistance, including review of zoning ordinance and site plan and subdivision regulations as requested.</li> <li>• Technical assistance to update the city's Natural Hazard Mitigation Plan.</li> <li>• Assistance with research about options for site design and elevation of structures in high risk flood areas via Tides to Storms 2 Implementation grant from the Northeast Region Ocean Council.</li> <li>• Implementation of the FEMA High Water Mark Initiative (pending approval of NHDES Coastal Program funding).</li> <li>• General transportation planning assistance (MPO).</li> <li>• Program support for regional public transportation services via COAST.</li> <li>• Continued assistance to develop the NH Seacoast Greenway, including state acquisition of Hampton Branch rail right-of-way, management agreement development and implementation of multi-use path.</li> <li>• Assistance implementing the Route 1 Corridor Plan, including currently implementing project from Ocean Road to Elwyn Road.</li> <li>• Updates to the Standard Map set.</li> <li>• General GIS mapping assistance.</li> <li>• Conduct NH Stream Crossing Assessment Inventory for hazard mitigation planning.</li> </ul>                                                                                                                                                                                                                                                                                     |
| <b>Rye</b>        | <ul style="list-style-type: none"> <li>• General planning technical assistance, including review of zoning ordinance and site plan and subdivision regulations as requested.</li> <li>• Technical assistance to update the town's Natural Hazard Mitigation Plan.</li> <li>• Assistance with preparation of a new Coastal Hazards and Climate Adaptation Chapter for the Master Plan via Tides to Storms 2 Implementation grant from the Northeast Region Ocean Council.</li> <li>• Assistance with preparation of a FEMA Community Rating System program application via a PREP grant.</li> <li>• Updates to several Master Plan chapters, including vision, climate change and natural resources.</li> <li>• Assistance with implementation of the FEMA High Water Mark Initiative (pending approval of NH Coastal Program funding).</li> <li>• General transportation planning assistance (MPO).</li> <li>• Continued assistance to develop the NH Seacoast Greenway, including state acquisition of Hampton Branch rail right-of-way, management agreement development and implementation of multi-use path.</li> <li>• Assistance implementing the Route 1 Corridor Plan.</li> <li>• Updates to the Standard Map set.</li> <li>• General GIS mapping assistance, including development of Wetland District map for master plan work.</li> </ul> <p><b>Rye Beach Village District</b></p> <ul style="list-style-type: none"> <li>• General planning technical assistance, including review of zoning ordinance and site plan and subdivision regulations as requested.</li> </ul> |
| <b>Salem</b>      | <p>NON-MEMBER - RPC maintains MPO transportation planning process ensuring continued eligibility for Federal-aid highway and transit funding for projects in Salem. All services provided are related the MPO planning activities.</p> <ul style="list-style-type: none"> <li>• General transportation planning assistance (MPO).</li> <li>• Assistance with implementation of regional transit system CART.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |

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|                      | <ul style="list-style-type: none"> <li>Conduct NH Stream Crossing Assessment Inventory for hazard mitigation planning.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>Sandown</b>       | <ul style="list-style-type: none"> <li>General planning technical assistance, including review of zoning ordinance and site plan and subdivision regulations as requested.</li> <li>Conducting MS4 Stormwater Permit planning and compliance review via a Targeted Block Grant.</li> <li>Technical assistance for the Collaborative Engagement and Capacity Building in the Powwow River Watershed (pending NHDES 604(b) final approval).</li> <li>General transportation planning assistance (MPO).</li> <li>Updates to the Standard Map set.</li> <li>General GIS mapping assistance.</li> <li>Water quality planning support via the Exeter-Squamscott River Local Advisory Committee.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>Seabrook</b>      | <ul style="list-style-type: none"> <li>General planning technical assistance, including review of zoning ordinance and site plan and subdivision regulations as requested.</li> <li>Assistance with preparation of a new Coastal Hazards and Climate Adaptation Chapter for the Master Plan via Tides to Storms 2 Implementation grant from the Northeast Region Ocean Council.</li> <li>Technical assistance for the Collaborative Engagement and Capacity Building in the Powwow River Watershed (pending NHDES 604(b) final approval).</li> <li>Technical assistance for preparation of a groundwater reclassification application.</li> <li>General transportation planning assistance (MPO).</li> <li>TASC volunteer driver program assistance.</li> <li>Continued assistance to develop the NH Seacoast Greenway, including state acquisition of Hampton Branch rail right-of-way, management agreement development and implementation of multi-use path.</li> <li>Assistance implementing the Route 1 Corridor Plan, including assisting in scoping a project from New Zealand Road to the Hampton Falls town line.</li> <li>Updates to the Standard Map set.</li> <li>General GIS mapping assistance.</li> <li>Annual conversion of CAD based tax maps to GIS format and linkage of assessing data.</li> <li>Provide mapping assistance to compile and review an updated zoning map.</li> <li>Household hazardous waste collection day coordination.</li> </ul> <p><b>Seabrook Beach Village District</b></p> <ul style="list-style-type: none"> <li>General planning technical assistance, including review of zoning ordinance and site plan and subdivision regulations as requested.</li> </ul> |
| <b>South Hampton</b> | <ul style="list-style-type: none"> <li>General planning technical assistance, including review of zoning ordinance and site plan and subdivision regulations as requested.</li> <li>Technical assistance to update the town's Natural Hazard Mitigation Plan.</li> <li>General transportation planning assistance (MPO).</li> <li>Updates to the Standard Map set.</li> <li>General GIS mapping assistance.</li> <li>Household hazardous waste collection day coordination.</li> <li>Technical assistance for the Collaborative Engagement and Capacity Building in the Powwow River Watershed (pending NHDES 604(b) final approval).</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>Stratham</b>      | <ul style="list-style-type: none"> <li>General planning technical assistance, including review of zoning ordinance and site plan and subdivision regulations as requested.</li> <li>General transportation planning assistance (MPO).</li> <li>Program support for regional public transportation services via COAST.</li> <li>TASC volunteer driver program assistance.</li> <li>Updates to the Standard Map set.</li> <li>General GIS mapping assistance.</li> <li>Household hazardous waste collection day coordination.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |

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|  | <ul style="list-style-type: none"><li>• Water quality planning support via the Exeter-Squamscott River Local Advisory Committee.</li><li>• Technical assistance to identify impacts from increased precipitation and coastal flooding through the Climate Risk in the Seacoast (C-RiSe) project.</li></ul> |
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**Rockingham Planning Commission  
Dues Assessment**

| TOWN/AREA               | Total Population<br>2015                        | FY18 Dues Amount<br>(0.99) |
|-------------------------|-------------------------------------------------|----------------------------|
| Atkinson                | 6,722                                           | \$6,655                    |
| Brentwood               | 4,678                                           | \$4,631                    |
| <b>Danville*</b>        | <b>4,458</b>                                    | <b>\$4,413</b>             |
| East Kingston           | 2,398                                           | \$2,374                    |
| Epping                  | 6,828                                           | \$6,760                    |
| Exeter                  | 14,582                                          | \$12,168                   |
| Fremont                 | 4,597                                           | \$4,551                    |
| Greenland               | 3,860                                           | \$3,821                    |
| Hampstead               | 8,602                                           | \$8,516                    |
| Hampton                 | 15,050                                          | \$12,400                   |
| Hampton Falls           | 2,239                                           | \$2,217                    |
| Kensington              | 2,114                                           | \$2,093                    |
| Kingston                | 6,049                                           | \$5,989                    |
| New Castle              | 966                                             | \$956                      |
| Newfields               | 1,685                                           | \$1,668                    |
| Newington               | 770                                             | \$762                      |
| Newton                  | 4,865                                           | \$4,816                    |
| North Hampton           | 4,511                                           | \$4,466                    |
| Plaistow                | 7,602                                           | \$7,526                    |
| Portsmouth              | 21,496                                          | \$15,212                   |
| Rye                     | 5,400                                           | \$5,238                    |
| <b>Salem*</b>           | <b>28,674</b>                                   | <b>\$16,981</b>            |
| Sandown                 | 6,255                                           | \$6,192                    |
| Seabrook                | 8,814                                           | \$8,726                    |
| South Hampton           | 811                                             | \$803                      |
| Stratham                | 7,334                                           | \$7,261                    |
| <b>Windham</b>          | Windham became part of SNHRPC region in FY 2013 |                            |
| <b>RPC Region Total</b> | 181,360                                         | <b>\$157,196</b>           |
| <b>RPC Member Total</b> | 148,228                                         | <b>\$135,801</b>           |

*\* Non-Dues Paying Member*

Source: U.S.Census Data 2010& OEP Estimates 2015

FY 18 Dues are computed as follows:

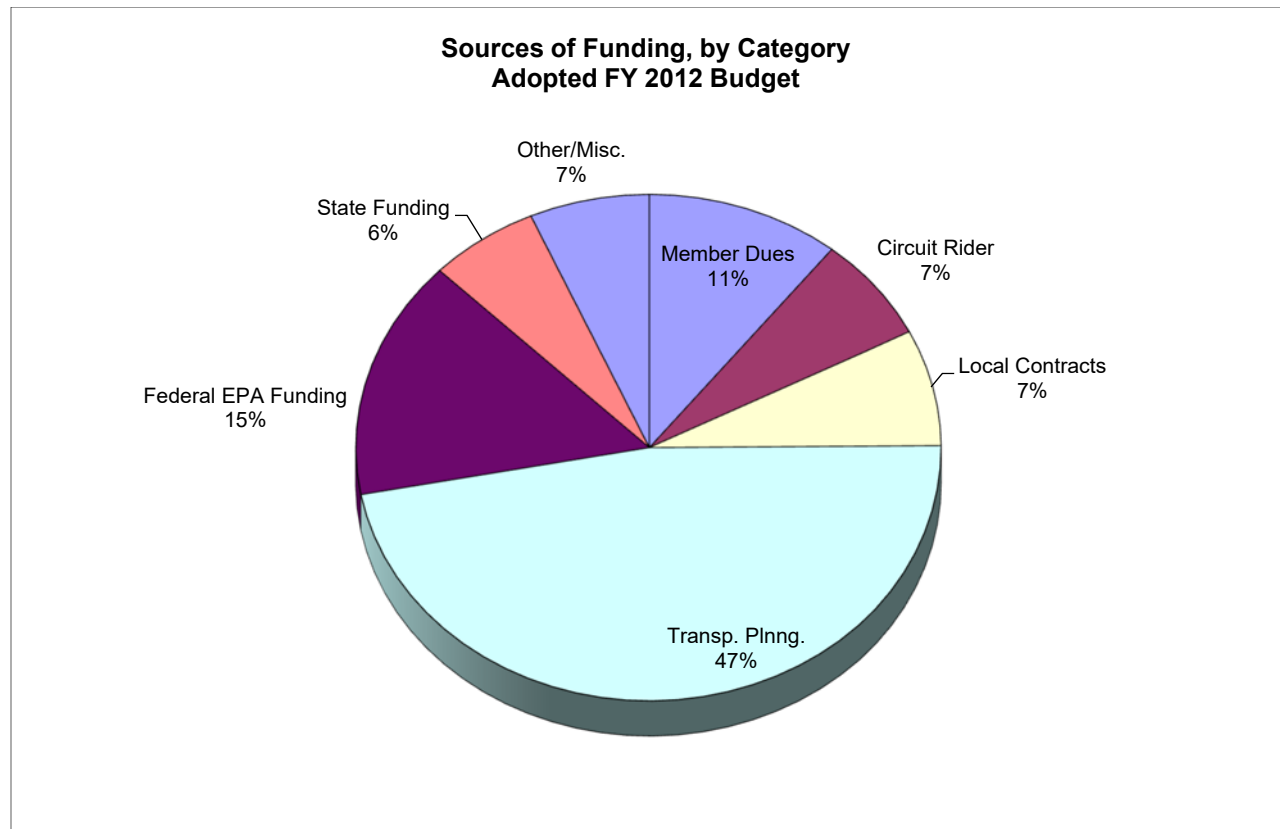
\$0.99 per capita

\$0.99 per capita for first 10,000; \$0.495 per capita for second 10,000; \$0.2475 per third or portion thereof

## Sources of Funding by Category

### BUDGET SUMMARY Rockingham Planning Commission Fiscal Years 2015 & 2016

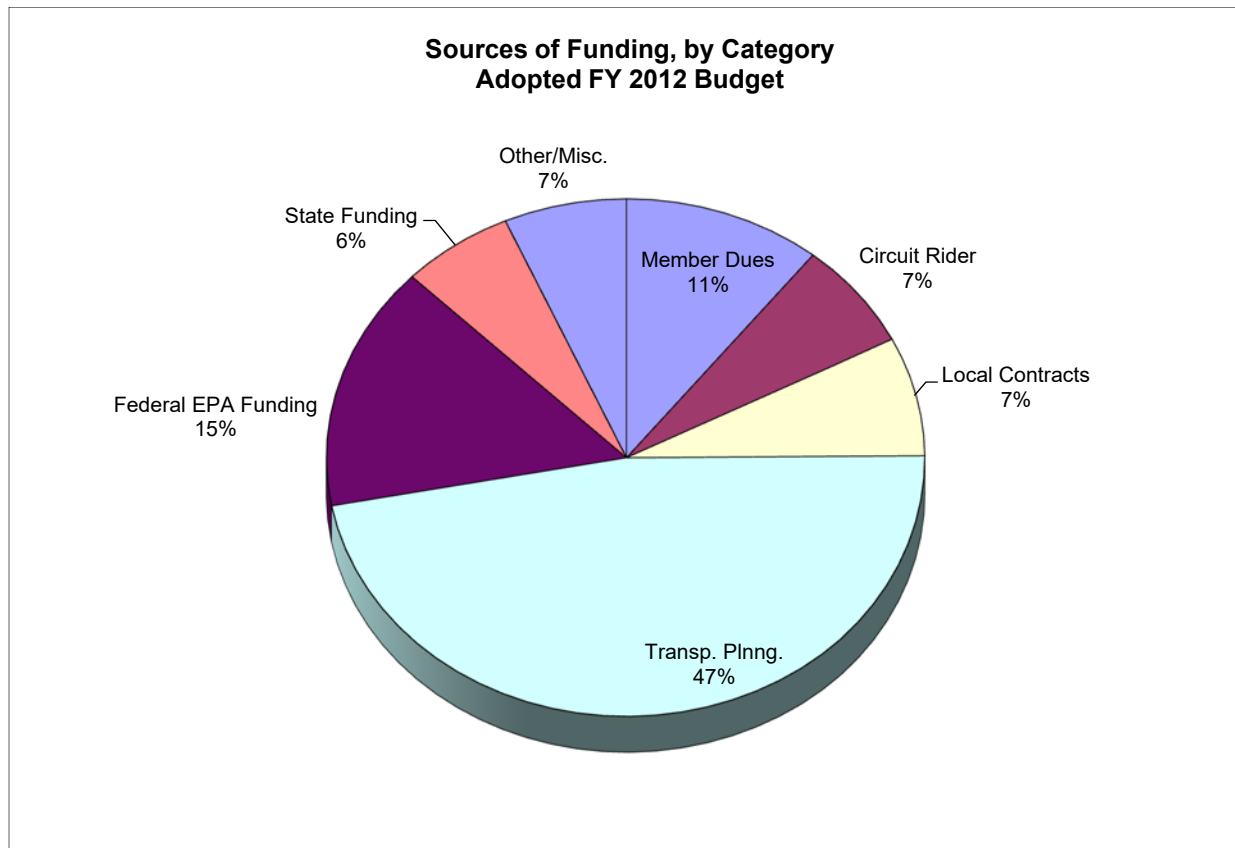
| <b>FUNDING SOURCE</b>                 | <b><i>Amended<br/>FY 2011</i></b> | <b><i>Adopted<br/>FY 2012</i></b> | <b><i>\$ Change<br/>2011-2012</i></b> | <b><i>%<br/>Change<br/>FY 11-12</i></b> | <b><i>% of<br/>Total -<br/>FY 2012</i></b> |
|---------------------------------------|-----------------------------------|-----------------------------------|---------------------------------------|-----------------------------------------|--------------------------------------------|
| Member Dues                           | \$ 137,753                        | \$ 139,631                        | \$ 1,878                              | 1.4%                                    | 10.7%                                      |
| Circuit Rider                         | \$ 88,240                         | \$ 88,240                         | \$ -                                  | 0.0%                                    | 6.8%                                       |
| Local Contracts                       | \$ 81,715                         | \$ 97,318                         | \$ 15,603                             | 19.1%                                   | 7.4%                                       |
| Transp. Plnng.                        | \$ 809,034                        | \$ 616,293                        | \$ (192,741)                          | -23.8%                                  | 47.1%                                      |
| Federal EPA Funding                   | \$ 200,000                        | \$ 200,000                        | \$ -                                  | 0.0%                                    | 15.3%                                      |
| State Funding                         | \$ 85,110                         | \$ 79,184                         | \$ (5,926)                            | -7.0%                                   | 6.1%                                       |
| Other/Misc.                           | \$ 95,668                         | \$ 86,500                         | \$ (9,168)                            | -9.6%                                   | 6.6%                                       |
| <b>TOTAL/PROJECTED FUNDS</b>          | <b>\$ 1,497,520</b>               | <b>\$ 1,307,166</b>               | <b>\$ (190,354)</b>                   | <b>-12.7%</b>                           | <b>100.0%</b>                              |
| <b>PASS-THROUGH OR<br/>CONTRACTED</b> | <b>\$ 549,408</b>                 | <b>\$ 344,625</b>                 | <b>\$ (204,783)</b>                   | <b>-37.3%</b>                           | <b>26.4%</b>                               |
| <b>OPERATING BUDGET</b>               | <b>\$ 948,112</b>                 | <b>\$ 962,541</b>                 | <b>\$ 14,429</b>                      | <b>1.5%</b>                             | <b>73.6%</b>                               |



## Sources of Funding by Category

### BUDGET SUMMARY Rockingham Planning Commission Fiscal Years 2015 & 2016

| FUNDING SOURCE                        | Amended<br>FY 2011  | Adopted<br>FY 2012  | \$ Change<br>2011-2012 | %<br>Change<br>FY 11-12 | % of<br>Total -<br>FY 2012 |
|---------------------------------------|---------------------|---------------------|------------------------|-------------------------|----------------------------|
| Member Dues                           | \$ 137,753          | \$ 139,631          | \$ 1,878               | 1.4%                    | 10.7%                      |
| Circuit Rider                         | \$ 88,240           | \$ 88,240           | \$ -                   | 0.0%                    | 6.8%                       |
| Local Contracts                       | \$ 81,715           | \$ 97,318           | \$ 15,603              | 19.1%                   | 7.4%                       |
| Transp. Plnng.                        | \$ 809,034          | \$ 616,293          | \$ (192,741)           | -23.8%                  | 47.1%                      |
| Federal EPA Funding                   | \$ 200,000          | \$ 200,000          | \$ -                   | 0.0%                    | 15.3%                      |
| State Funding                         | \$ 85,110           | \$ 79,184           | \$ (5,926)             | -7.0%                   | 6.1%                       |
| Other/Misc.                           | \$ 95,668           | \$ 86,500           | \$ (9,168)             | -9.6%                   | 6.6%                       |
| <b>TOTAL/PROJECTED FUNDS</b>          | <b>\$ 1,497,520</b> | <b>\$ 1,307,166</b> | <b>\$ (190,354)</b>    | <b>-12.7%</b>           | <b>100.0%</b>              |
| <b>PASS-THROUGH OR<br/>CONTRACTED</b> | <b>\$ 549,408</b>   | <b>\$ 344,625</b>   | <b>\$ (204,783)</b>    | <b>-37.3%</b>           | <b>26.4%</b>               |
| <b>OPERATING BUDGET</b>               | <b>\$ 948,112</b>   | <b>\$ 962,541</b>   | <b>\$ 14,429</b>       | <b>1.5%</b>             | <b>73.6%</b>               |



## ACRONYMS

|          |                                                                                                                                  |
|----------|----------------------------------------------------------------------------------------------------------------------------------|
| AASHTO:  | American Association of State Highway & Transportation Officials                                                                 |
| ACS:     | American Community Survey                                                                                                        |
| ACT:     | Alliance for Community Transportation                                                                                            |
| AFF:     | American Fact Finder                                                                                                             |
| APA:     | American Planning Association                                                                                                    |
| ADA:     | Americans with Disabilities Act of 1990                                                                                          |
| AMPO:    | Association of Metropolitan Planning Organizations                                                                               |
| BFA:     | Business Finance Authority                                                                                                       |
| BWANH:   | Bike/Walk Alliance of New Hampshire                                                                                              |
| CAAA:    | Clean Air Act Amendments of 1990                                                                                                 |
| CAP:     | Community Action Program                                                                                                         |
| CART:    | Greater Derry-Salem Cooperative Alliance for Regional Transportation                                                             |
| CDBG:    | Community Development Block Grant                                                                                                |
| CDFA:    | Community Development Finance Authority                                                                                          |
| CEDS:    | Community Economic Development Strategy                                                                                          |
| CFR:     | Code of Federal Regulations                                                                                                      |
| CIP:     | Capital Improvement Program                                                                                                      |
| CLF:     | Conservation Law Foundation                                                                                                      |
| CMAQ:    | Congestion Mitigation/Air Quality (funding program set-up under ISTEA to fund transportation projects which improve air quality) |
| CMP:     | Congestion Mitigation Process                                                                                                    |
| CNHRPC:  | Central New Hampshire Regional Planning Commission                                                                               |
| COAST:   | Cooperative Alliance for Seacoast Transportation                                                                                 |
| CR:      | Circuit Rider                                                                                                                    |
| CSD:     | Context Sensitive Design                                                                                                         |
| CSS:     | Context Sensitive Solutions                                                                                                      |
| CTPP:    | Census Transportation Planning Package                                                                                           |
| CZM:     | Coastal Zone Management                                                                                                          |
| DBE/WBE: | Disadvantaged Business Enterprises/Women's Business Enterprises                                                                  |
| DAMF:    | New Hampshire Department of Agriculture, Markets and Food                                                                        |
| DES:     | New Hampshire Department of Environmental Services                                                                               |
| DRED:    | Department of Resources and Economic Development                                                                                 |
| ECG:     | East Coast Greenway                                                                                                              |
| EMS:     | Emergency Medical Services                                                                                                       |
| EIS:     | Environmental Impact Statement                                                                                                   |
| EPA:     | Environmental Protection Agency                                                                                                  |
| ESRLAC:  | Exeter Squamscott River Local Advisory Committee                                                                                 |
| FEMA:    | Federal Emergency Management Agency                                                                                              |
| FHA:     | Federal Housing Authority                                                                                                        |
| FHWA:    | Federal Highway Administration, USDOT                                                                                            |
| FMHA:    | Farmer's Home Administration                                                                                                     |
| FTA:     | Federal Transit Administration, USDOT                                                                                            |



|         |                                                                                                                                  |
|---------|----------------------------------------------------------------------------------------------------------------------------------|
| FY:     | Fiscal Year (i.e. FY13)                                                                                                          |
| GIS:    | Geographic Information System                                                                                                    |
| GSF:    | Granite State Future                                                                                                             |
| HPMS:   | Highway Performance Monitoring System                                                                                            |
| HPR:    | Highway Planning and Research Funds                                                                                              |
| HUD:    | Department of Housing and Urban Development                                                                                      |
| IGR:    | Intergovernmental Review Process requiring Commission review and comment on Federally-funded projects in the region              |
| ITS:    | Intelligent Transportation Systems                                                                                               |
| LEP:    | Limited Efficiency Population                                                                                                    |
| LRPC:   | Lakes Region Planning Commission                                                                                                 |
| LCHIP:  | Land and Community Heritage Investment Program                                                                                   |
| L RTP:  | Long Range Transportation Plan, also known as Metropolitan Transportation Plan (MTP)                                             |
| MBTA:   | Massachusetts Bay Transportation Authority                                                                                       |
| MP:     | Master Plan                                                                                                                      |
| MPO:    | Metropolitan Planning Organization – federally mandated organizations which carry out transportation planning in urbanized areas |
| MSA:    | Metropolitan Statistical Area                                                                                                    |
| MUTCD:  | Manual of Uniform Traffic Control Devices                                                                                        |
| MVPC:   | Merrimack Valley Planning Commission                                                                                             |
| MVRTA:  | Merrimack Valley Regional Transit Authority                                                                                      |
| NACo:   | National Association of Counties                                                                                                 |
| NARC:   | National Association of Regional Councils                                                                                        |
| NCC:    | North Country Council                                                                                                            |
| NEARC:  | New England Association of Regional Councils                                                                                     |
| NEMO:   | Non-point Education for Municipal Officials                                                                                      |
| NEPA:   | National Environmental Policy Act                                                                                                |
| NFIP:   | National Flood Insurance Program                                                                                                 |
| NHARPC: | New Hampshire Association of Regional Planning Commissions                                                                       |
| NHCF:   | New Hampshire Charitable Foundation                                                                                              |
| NHCZP:  | New Hampshire Coastal Zone Program                                                                                               |
| NHDES:  | New Hampshire Department of Environmental Services                                                                               |
| NHDHHS: | New Hampshire Department of Health & Human Services                                                                              |
| NHDOT:  | New Hampshire Department of Transportation                                                                                       |
| NHHFA:  | New Hampshire Housing Finance Authority                                                                                          |
| NHHSEM: | New Hampshire Homeland Security & Emergency Management                                                                           |
| NHPA:   | New Hampshire Planners Association                                                                                               |
| NHMA:   | New Hampshire Municipal Association                                                                                              |
| NHRRA:  | New Hampshire Railroad Revitalization Association                                                                                |
| NHRTA:  | New Hampshire Rail Transit Authority                                                                                             |
| NHSG:   | New Hampshire Seacoast Greenway                                                                                                  |

|             |                                                                                                                                         |
|-------------|-----------------------------------------------------------------------------------------------------------------------------------------|
| NHTA:       | New Hampshire Transit Association                                                                                                       |
| NNEPRA:     | Northern New England Passenger Rail Authority                                                                                           |
| NOAA:       | National Oceanic and Atmospheric Administration                                                                                         |
| NROC:       | Natural Resources Outreach Program                                                                                                      |
| NRPC:       | Nashua Regional Planning Commission                                                                                                     |
| NRSC:       | Natural Resources Conservation Service                                                                                                  |
| OEDP:       | Overall Economic Development Program                                                                                                    |
| OEP:        | New Hampshire Office of Energy and Planning                                                                                             |
| OSHA:       | Occupational Safety & Health Association                                                                                                |
| PAS:        | Planners Advisory Service – A service provided by APA to assist with specific planning problems                                         |
| PDA:        | Pease Development Authority                                                                                                             |
| PEL:        | Planning and Environmental Linkages (FHWA Program)                                                                                      |
| PIP:        | Public Involvement Process                                                                                                              |
| PL:         | MPO Planning Funds administered by FHWA                                                                                                 |
| POS:        | Purchase of (Transit) Service                                                                                                           |
| PREP:       | Piscataqua Region Estuaries Partnership                                                                                                 |
| PUD:        | Planned Unit Development                                                                                                                |
| RCC:        | Regional Coordinating Council for Community Transportation                                                                              |
| RCCD:       | Rockingham County Conservation District                                                                                                 |
| REPP:       | Regional Environmental Planning Program                                                                                                 |
| REDC:       | Regional Economic Development Center                                                                                                    |
| RPC:        | Rockingham Planning Commission                                                                                                          |
| RPP:        | Regional Planning Program                                                                                                               |
| RSA:        | New Hampshire Revised Statutes Annotated                                                                                                |
| RSG:        | Resource Systems Group, Inc.                                                                                                            |
| RSMS:       | Road Surface Management Systems                                                                                                         |
| RTAP:       | Rural Technical Assistance Program                                                                                                      |
| SABR:       | Seacoast Area Bicycle Riders                                                                                                            |
| SAC:        | Special Advisory Committee on Transportation Needs for the Elderly & Disabled                                                           |
| SAFETEA-LU: | Safe Accountable Flexible Efficient Transportation Equity Act – A Legacy for Users (former Federal Transportation Enabling Legislation) |
| SCC:        | State Coordinating Council for Community Transportation                                                                                 |
| SCI:        | Sustainable Communities Initiative                                                                                                      |
| SHRP2:      | Strategic Highway Research Program                                                                                                      |
| SIP:        | State Implementation Plan (for Air Quality Conformity)                                                                                  |
| SPR:        | State Planning and Research                                                                                                             |
| SPNHF:      | Society for the Protection of New Hampshire Forests                                                                                     |
| SNHPC:      | Southern New Hampshire Planning Commission                                                                                              |
| SRPC:       | Strafford Regional Planning Commission                                                                                                  |
| SRRDD:      | Southeast Regional Refuse Disposal District (53-B)                                                                                      |

|          |                                                                                                                |
|----------|----------------------------------------------------------------------------------------------------------------|
| SRSWD:   | Southeast Regional Solid Waste District (149-M)                                                                |
| SRTS:    | Safe Routes to School                                                                                          |
| SWA:     | Southeast Watershed Alliance                                                                                   |
| SWRPC    | Southwest Regional Planning Commission                                                                         |
| TA:      | Technical Assistance                                                                                           |
| TAC:     | Technical Advisory Committee                                                                                   |
| TAP:     | Transportation Alternatives Program                                                                            |
| TASC:    | Transportation Assistance for Seacoast Citizens                                                                |
| TAZ:     | Traffic Analysis Zone                                                                                          |
| TBG:     | Targeted Block Grant                                                                                           |
| TCM:     | Transportation Control Measure                                                                                 |
| TDM:     | Transportation Demand Management (a type of TCM)                                                               |
| TE:      | Transportation Enhancement                                                                                     |
| TIP:     | Transportation Improvement Program (annual list of prioritized federally funded transportation projects)       |
| TMA:     | Transportation Management Association                                                                          |
| TNHL:    | Trust for New Hampshire Lands                                                                                  |
| TPC:     | Transportation Planners Collaborative                                                                          |
| UPWP:    | Unified Planning Work Program (for MPO transportation planning program)                                        |
| USDA:    | United States Department of Agriculture                                                                        |
| USDOT:   | United States Department of Transportation                                                                     |
| USGS:    | United States Geological Survey                                                                                |
| UVLSRPC: | Upper Valley Lake Sunapee Regional Planning Commission                                                         |
| UZA:     | Urbanized Area                                                                                                 |
| WSPCD:   | Water Supply and Pollution Control Division of DES                                                             |
| "208":   | Section of Clean Water Act under which EPA funded water quality management planning process (no longer active) |
| "205-J:  | Section of Clean Water Act under which EPA funded water quality management planning process (no longer active) |
| "604-B": | Section of Clean Water Act under which EPA funds water quality management activities                           |

**TITLE III  
TOWNS, CITIES, VILLAGE DISTRICTS, AND UNINCORPORATED PLACES**

**CHAPTER 36  
REGIONAL PLANNING COMMISSIONS**

**Section 36:45**

**36:45 Purposes** – The purpose of this subdivision shall be to enable municipalities and counties to join in the formation of regional planning commissions whose duty it shall be to prepare a coordinated plan for the development of a region, taking into account present and future needs with a view toward encouraging the most appropriate use of land, such as for agriculture, forestry, industry, commerce, and housing; the facilitation of transportation and communication; the proper and economic location of public utilities and services; the development of adequate recreational areas; the promotion of good civic design; and the wise and efficient expenditure of public funds. The aforesaid plan shall be made in order to promote the health, safety, morals and general welfare of the region and its inhabitants. To promote these purposes, the office of energy and planning shall delineate planning regions for the state so that each municipality of the state will fall within a delineated region and shall have the opportunity of forming or joining the regional planning commission for that planning region. In determining these regions the office shall consider such factors as community of interest and homogeneity, existing metropolitan and regional planning agencies, patterns of communication and transportation, geographic features and natural boundaries, extent of urban development, relevancy of the region for provision of governmental services and functions and its use for administering state and federal programs, the existence of physical, social and economic problems of a regional character, and other related characteristics. To accommodate changing conditions, the office may adjust the boundaries of the planning regions, after consultation with the respective regional planning commissions.

**Source.** 1969, 324:1, eff. Aug. 29, 1969. 2000, 200:2, eff. July 29, 2000. 2003, 319:9, eff. July 1, 2003. 2004, 257:44, eff. July 1, 2004.

**Section 36:46**

**36:46 Formation of Regional Planning Commissions –**

- I. If no regional planning commission exists in any specific planning region as delineated by the office of energy and planning, then 2 or more municipalities in said planning region and having planning boards may, by ordinance or resolution adopted by the respective legislative bodies of said municipalities, form a regional planning commission.
- II. If a regional planning commission already exists in any specific planning region as delineated by the office of energy and planning, then any municipality in said planning region and having a planning board may, by ordinance or resolution adopted by the respective legislative body of said municipality, become a member of the regional planning commission. A regional planning commission may also include municipalities located in an adjacent state.
- III. Each municipality which shall become a member of a regional planning commission shall be entitled to 2 representatives on said commission. A municipality with a population of over 10,000 but less than 25,000 shall be entitled to have 3 representatives on said commission and a municipality with a population of over 25,000 shall be entitled to have 4

representatives on said commission. Population as set forth in this section shall be deemed to be determined by the last federal census. Representatives to a regional planning commission shall be nominated by the planning board of each municipality from the residents thereof and shall be appointed by the municipal officers of each municipality. Representatives may be elected or appointed officials of the municipality or county. In any county or counties in which a regional planning commission has been formed, the county may, by resolution of its county commissioners, become a member of said regional planning commission and shall be entitled to appoint 2 representatives on said commission. The terms of office of members of a regional planning commission shall be for 4 years, but initial appointments shall be for 2 and 4 years. In municipalities entitled to 3 or more representatives, initial appointment shall be for 2, 3 and 4 years. Vacancies shall be filled for the remainder of the unexpired term in the same manner as original appointments. Municipalities and counties may also appoint alternate representatives. A representative to a regional planning commission shall, when acting within the scope of his official duties and authority, be deemed to be acting as an agent of both the regional planning commission and of the municipality or county which he represents. In addition, regional planning commissions are encouraged to consult, at their discretion, with agencies and institutions operating within the region whose activities influence planning and development in that region.

**Source.** 1969, 324:1. 1991, 72:4, eff. July 12, 1991. 2000, 200:3, eff. July 29, 2000. 2003, 319:9, eff. July 1, 2003. 2004, 257:44, eff. July 1, 2004.

### **Section 36:47**

#### **36:47 General Powers and Duties. –**

- I. A regional planning commission's powers shall be advisory, and shall generally pertain to the development of the region within its jurisdiction as a whole. Nothing in this subdivision shall be deemed to reduce or limit any of the powers, duties or obligations of planning boards in individual municipalities. The area of jurisdiction of a regional planning commission shall include the areas of the respective municipalities within the delineated planning region. It shall be the duty of a regional planning commission to prepare a comprehensive master plan for the development of the region within its jurisdiction, including the commission's recommendations, among other things, for the use of land within the region; for the general location, extent, type of use, and character of highways, major streets, intersections, parking lots, railroads, aircraft landing areas, waterways and bridges, and other means of transportation, communication, and other purposes; for the development, extent, and general location of parks, playgrounds, shore front developments, parkways, and other public reservations and recreation areas; for the location, type, and character of public buildings, schools, community centers, and other public property; and for the improvement, redevelopment, rehabilitation, or conservation of residential, business, industrial and other areas; including the development of programs for the modernization and coordination of buildings, housing, zoning and subdivision regulations of municipalities and their enforcement on a coordinated and unified basis. A regional planning commission may authorize its employees or consultants to render assistance on local planning problems to any municipality or county which is not a member of said regional planning commission. The cost of such assistance shall be paid entirely by the municipality or county to which the service is rendered or partly by said municipality or county and partly by any gift, grant, or contribution which may be available for such work or by combination thereof. Said commission shall keep a strict account of the cost of such assistance and shall provide such municipality or county with an itemized statement.

- II. For the purpose of assisting municipalities in complying with RSA 674:2, III(I), each regional planning commission shall compile a regional housing needs assessment, which shall include an assessment of the regional need for housing for persons and families of all levels of income. The regional housing needs assessment shall be updated every 5 years and made available to all municipalities in the planning region.
- III. In preparing a comprehensive plan for the development of the region within its jurisdiction, each regional planning commission may use the framework for the state's comprehensive development plan in RSA 9-A:1, III as the basis for its plan. Such plan shall be updated every 5 years or sooner if desired by the regional planning commission. Prior to its adoption, the plan shall be distributed to every library, planning board, and board of selectmen/aldermen/city council in each of the communities within the region, and to the office of energy and planning. The regional planning commission shall address in writing all comments received prior to the publication of a final draft. A public hearing shall be held by the regional planning commission with 30 days' notice published in all newspapers of general circulation in the region, and shall state where the document can be viewed, the time and place of the public hearing, and shall allow for written comments. For each regional plan, the office of energy and planning shall offer comments as to its consistency with the state plan. The first regional development plans affected by this statute shall be adopted within 5 years of the effective date of this paragraph and renewed at least every 5 years thereafter.
- IV. Regional planning commissions shall make a good faith effort to inform and respond to their local communities regarding the purposes and progress of their work in developing the regional development plan.

**Source.** 1969, 324:1. 1988, 270:2, eff. July 1, 1988. 2002, 178:6, eff. July 14, 2002; 229:8, eff. July 1, 2002. 2003, 319:9, eff. July 1, 2003. 2004, 257:44, eff. July 1, 2004.

#### **Section 36:48**

**36:48 Organization, Officers, and Bylaws.** – A regional planning commission shall elect annually from among its members a chairman, vice-chairman, and such other officers as it deems necessary. Meetings shall be held at the call of the chairman and at such other time as the commission may determine. A commission shall keep minutes of its proceedings and such minutes shall be filed in the office of the commission and shall be a public record. A commission may adopt such bylaws as it deems necessary to the conduct of its business.

**Source.** 1969, 324:1, eff. Aug. 29, 1969.

#### **Section 36:49**

**36:49 Finances.** – A regional planning commission shall determine on a reasonable and equitable basis the proportion of its costs to be borne respectively by each municipality or county which is a member of said commission. A commission may accept and receive in furtherance of its functions, funds, grants, and services from the federal government or its agencies, from departments, agencies and instrumentalities of state, municipal or local government or from private and civic sources. Such funds may be used in conjunction with other funds from federal or state governments or from gifts, grants or contributions available for such work. Municipalities or counties are hereby authorized to appropriate funds to the use of a regional planning commission and to furnish a regional planning commission legal or other services which it may deem reasonable. Failure upon the part of any municipality or county to pay its proportionate annual share of the cost as determined by a regional planning commission shall constitute a termination of such municipality's

or county's vote in the commission's affairs until such annual share is paid. Municipalities or counties are hereby authorized to enter into contracts with a regional planning commission for the furnishing of funds or services in connection with the preparation of a comprehensive regional master plan and any special planning work to be done by a regional planning commission for any member municipality or county. Within the amounts appropriated to it or placed at its disposal by gift, grant, or contribution, a regional planning commission may engage employees, contract with professional consultants, rent offices, and obtain such other goods, or services and incur short-term operating debt, not to exceed a term of one year and/or a line of credit secured by the assets of the commission, as are necessary to it in the carrying out of its proper function. Member municipalities and counties shall not be liable for any debt or line of credit incurred by a regional planning commission. Any private gifts or funds when received shall be deemed a contribution to the regional planning commission for a public purpose within the meaning of any federal or state laws relative to tax exemptions.

**Source.** 1969, 324:1, eff. Aug. 29, 1969. 2000, 200:4, eff. July 29, 2000.

#### **Section 36:49-a**

**36:49-a Status as a Political Subdivision.** – Regional planning commissions are political subdivisions of the state. However, regional planning commissions have only that power and authority expressly provided for in RSA 36.

**Source.** 2000, 200:6, eff. July 29, 2000.

#### **Section 36:50**

**36:50 Relationship To Local Planning Boards.** – A regional planning commission may assist the planning board of any municipality within the delineated region to carry out any regional plan or plans developed by said commission. A regional planning commission may also render assistance on local planning problems. A regional planning commission may make recommendations on the basis of its plans and studies to any planning board, to the legislative body of any city and to the selectmen of any town within its region, to the county commissioners of the county or counties in which said region is located and to any state or federal authorities. Upon completion of a comprehensive master plan for the region or any portion of said comprehensive master plan, a regional planning commission may file certified copies of said comprehensive master plan or portion thereof with the planning board of any member municipality. Such planning boards may adopt all or any part of such comprehensive master plan which pertains to the areas within its jurisdiction as its own master plan, subject to the requirements of RSA 674:1-4.

**Source.** 1969, 324:1, eff. Aug. 29, 1969. 2000, 200:5, eff. July 29, 2000.

#### **Section 36:51,-52**

**36:51, 36:52 Repealed.** – [Repealed 2000, 200:8, eff. July 29, 2000.]

#### **Section 36:53**

**36:53 Additional Powers and Duties of Regional Planning Commissions.** – In order to implement any of the provisions of a regional plan, which has been adopted or is in preparation, a regional planning commission may, in addition to its powers and duties under RSA 36:47 undertake studies and make specific recommendations on economic, industrial and commercial development within the region and carry out, with the cooperation of municipalities and/or counties within the region, economic development programs for the full development, improvement, protection and preservation of the region's physical and human resources.

**Source.** 1969, 324:1, eff. Aug. 29, 1969.

## REVIEW OF DEVELOPMENTS OF REGIONAL IMPACT

### Section 36:54

**36:54 Purpose.** – The purpose of this subdivision is to:

- I. Provide timely notice to potentially affected municipalities concerning proposed developments which are likely to have impacts beyond the boundaries of a single municipality.
- II. Provide opportunities for the regional planning commission and the potentially affected municipalities to furnish timely input to the municipality having jurisdiction.
- III. Encourage the municipality having jurisdiction to consider the interests of other potentially affected municipalities.

**Source.** 1991, 300:1, eff. Jan. 1, 1992.

### Section 36:55

**36:55 Definition.** – In this subdivision "development of regional impact" means any proposal before a local land use board which in the determination of such local land use board could reasonably be expected to impact on a neighboring municipality, because of factors such as, but not limited to, the following:

- I. Relative size or number of dwelling units as compared with existing stock.
- II. Proximity to the borders of a neighboring community.
- III. Transportation networks.
- IV. Anticipated emissions such as light, noise, smoke, odors, or particles.
- V. Proximity to aquifers or surface waters which transcend municipal boundaries.
- VI. Shared facilities such as schools and solid waste disposal facilities.

**Source.** 1991, 300:1, eff. Jan. 1, 1992.

### Section 36:56

**36:56 Review Required.** – A local land use board, as defined in RSA 672:7, upon receipt of an application for development, shall review it promptly and determine whether or not the development, if approved, reasonably could be construed as having the potential for regional impact. Doubt concerning regional impact shall be resolved in a determination that the development has a potential regional impact.

**Source.** 1991, 300:1, eff. Jan. 1, 1992.



### **Section 36:57**

#### **36:57 Procedure. –**

- I. Upon determination that a proposed development has a potential regional impact, the local land use board having jurisdiction shall afford the regional planning commission and the affected municipalities the status of abutters as defined in RSA 672:3 for the limited purpose of providing notice and giving testimony.
- II. Within 144 hours of reaching a decision regarding a development of regional impact, the local land use board having jurisdiction shall, by certified mail, furnish the regional planning commission and the affected municipalities with copies of the minutes of the meeting at which the decision was made. The local land use board shall, at the same time, submit an initial set of plans to the regional planning commission, the cost of which shall be borne by the applicant.
- III. At least 14 days prior to public hearing, the local land use board shall notify, by certified mail, all affected municipalities and the regional planning commission of the date, time, and place of the hearing and their right to testify concerning the development.

**Source.** 1991, 300:1, eff. Jan. 1, 1992. 2003, 220:1, eff. Aug. 30, 2003. 2005, 39:1, eff. July 16, 2005.

### **Section 36:58**

**36:58 Applicability. –** The provisions of this subdivision shall supersede any contrary or inconsistent provisions of local land use regulations enacted under RSA 155-E and RSA 674.

**Source.** 1991, 300:1, eff. Jan. 1, 1992.

## **ROBERT'S RULES LITE**

Motion (bring issue to floor)

Second

Restate Motion (for accuracy and to make sure everyone hears)

Discuss

Amend (change something about the motion)

Second

Restate Amended Motion

Discuss Amendment

Vote on Amendment

Call the Question (bring final version to a vote)

Second

Vote to Call Question (requires 2/3)

Final Restate of the Motion with all Amendments

Vote

Request Suspension of Rules (to allow informal working out of wording)

Second

Vote to Suspend Rules (requires 2/3)

Request Reinstatement of Rules (to amend, vote, etc.)

Second

Vote to Reinstate Rules (requires 2/3)